



INTERGOVERNMENTAL OCEANOGRAPHIC COMMISSION
COMMISSION OCÉANOGRAPHIQUE INTERGOUVERNEMENTALE
COMISIÓN OCEANOGRÁFICA INTERGUBERNAMENTAL
МЕЖПРАВИТЕЛЬСТВЕННАЯ ОКЕАНОГРАФИЧЕСКАЯ КОМИССИЯ

اللجنة الدولية الحكومية لعلوم المحيطات

政府间海洋学委员会

UNESCO – 7 Place de Fontenoy - 75352 Paris Cedex 07 SP, France
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E-mail: ioc.secretariat@unesco.org

Circular de la COI nº 3019
(Disponible en español e inglés)

IOC/VH/ON/ah
20 de diciembre de 2024

- Para: Contactos nacionales sobre tsunamis (TNC) para el ICG/PTWS
Centros nacionales de alerta contra los tsunamis (NTWC) para el ICG/PTWS
Puntos de contacto de alerta contra los tsunamis (TWFP) para el ICG/PTWS
Presidente y vicepresidentes del ICG/PTWS
- C.c.: Órganos nacionales oficiales de coordinación encargados del enlace con la COI
Delegados Permanentes y misiones de observación ante la UNESCO y
Comisiones nacionales para la UNESCO de los Estados Miembros del ICG/PTWS de la COI
Directores de las Oficinas Regionales de la UNESCO y la COI en la región de Asia y el Pacífico
Observadores permanentes ante el ICG/PTWS
Organizaciones regionales que cooperan con la COI de la UNESCO
Director del Centro de Alerta contra los Tsunamis en el Pacífico (PTWC)
Directora del Centro Internacional de Información sobre los Tsunamis (ITIC)
Director del Centro de Asesoramiento sobre los Tsunamis del Pacífico Noroccidental (NWPTAC)
Director del Centro de Asesoramiento sobre los Tsunamis en el Mar de China Meridional (SCSTAC)

Asunto: Invitación a la 31ª reunión del Grupo Intergubernamental de Coordinación del Sistema de Alerta contra los Tsunamis y Atenuación de sus Efectos en el Pacífico (ICG/PTWS-XXXI), Beijing (China), 7-11 de abril de 2025

El Grupo Intergubernamental de Coordinación del Sistema de Alerta contra los Tsunamis y Atenuación de sus Efectos en el Pacífico (ICG/PTWS) fue creado por la COI en 1965 como un mecanismo de cooperación para los países del Pacífico cuyas zonas costeras están amenazadas por el riesgo de tsunamis. Por conducto del ICG, los Estados Miembros idearon y elaboraron el Sistema de Alerta contra los Tsunamis y Atenuación de sus Efectos en el Pacífico (PTWS) y colaboran para mejorarlo y mantenerlo.

Me complace invitarle a designar la delegación que asistirá a la 31ª reunión del Grupo Intergubernamental de Coordinación del Sistema de Alerta contra los Tsunamis y Atenuación de sus Efectos en el Pacífico (ICG/PTWS-XXXI) indicando los nombres, cargos y datos de contacto de sus representantes directamente en el sitio web en el siguiente enlace:

Chairperson

Yutaka MICHIDA, Prof.
Special Presidential Envoy
for UN Ocean Decade
The University of Tokyo (Atmosphere
and Ocean Research Institute)
Kashiwanoha 5-1-5
2778564 Kashiwa
JAPAN

Vice-Chairpersons

Dr Marie-Alexandrine SICRE
Directrice de Recherche
Centre national de la recherche scientifique
(CNRS)
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75016 Paris
FRANCE

Dr Nikolay VALCHEV
Director
Institute of Oceanology
Bulgarian Academy of Sciences
40 Parvi May Str.
9000 Varna
BULGARIA

Mr Juan Camilo FORERO HAUZEUR
Executive Secretary
Colombian Ocean Commission (COO)
Avenida Ciudad de Cali No. 51 – 66
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COLOMBIA

Prof. Amr Zakaria HAMOUDA
President of Marine Hazards Mitigation Center
(MHMC)
National Institute of
Oceanography and Fisheries (NIOF)
Qaitbay, Al-Anfoshi
Alexandria
EGYPT

Executive Secretary

Mr Vidar HELGESEN
Intergovernmental Oceanographic
Commission — UNESCO
7 Place de Fontenoy
75352 Paris Cedex 07 SP
FRANCE

<https://oceanexpert.org/event/4627>, a más tardar el 7 de febrero de 2025. Si tiene preguntas sobre la inscripción, sírvase enviar un correo electrónico a la siguiente dirección: a.haidar@unesco.org.

Como ya es habitual, la COI y la Comisión Conjunta sobre Tsunamis de la IUGG organizarán un taller sobre tsunamis el primer día de la reunión (7 de abril de 2025), en el mismo lugar, titulado “60° aniversario del ICG/PTWS - Pasado y futuro”. Próximamente se publicará más información sobre el taller en el sitio web de la reunión.

Deseo recordarle que, de conformidad con la resolución EC-XXXIX.8 (2006) de la COI, el ICG/PTWS está compuesto por:

- Estados Miembros de la COI situados en el océano Pacífico, sus riberas y mares adyacentes;
- observadores de otros Estados Miembros de la COI;
- observadores invitados de organizaciones (comprendidas organizaciones no gubernamentales), programas y proyectos, de conformidad con lo dispuesto en el Reglamento de la COI.

El orden del día de la reunión es de índole técnica, por lo que los delegados deben estar en condiciones de participar en debates de este carácter. Permítanme también recomendar a todos los destinatarios de esta carta que tengan en cuenta la cuestión del equilibrio de género de su delegación nacional. Se adjunta a la presente una copia del orden del día provisional como anexo 1. Los idiomas de trabajo de la reunión serán el español y el inglés.

Durante esta reunión, el ICG/PTWS elegirá un presidente y dos vicepresidentes que ejercerán sus funciones hasta el final de la 32ª reunión en 2027. El procedimiento de elección y los formularios de candidatura se adjuntan a la presente invitación (anexo 2). Las candidaturas para las elecciones deberán enviarse a mi atención o entregarse a mi representante en la reunión a más tardar el tercer día de esta última, es decir, al cierre de las actividades el 10 de abril de 2025. De conformidad con la [prioridad global “Igualdad de género” de la UNESCO](#), se alienta especialmente a los Estados Miembros a que presenten candidatas. Los miembros actuales de la Mesa del ICG/PTWS que figuran a continuación pueden ser reelegidos para un mandato adicional:

- Vicepresidente: Dr. Dakui Wang (China) - elegido en septiembre de 2023 (primer mandato)

La fecha límite para presentar los informes nacionales al Secretario Técnico del ICG/PTWS, Dr Öcal Necmioğlu (o.necmioğlu@unesco.org), preferiblemente por escrito, es el 7 de febrero. En el anexo 3 figura un modelo para los informes nacionales. Sírvase explicar en el informe nacional de qué manera los planes y esfuerzos nacionales para mejorar la resiliencia frente a los tsunamis contribuirán al logro de los objetivos del [Programa de Tsunamis del Decenio del Océano de las Naciones Unidas](#).

Se incluye una nota informativa con sugerencias de alojamiento, traslados desde el aeropuerto al lugar de la reunión e información local en el anexo 4 de la presente carta. La documentación e información generales de la reunión se publicarán y actualizarán en el sitio web de la reunión a medida que estén disponibles. Como es habitual en las reuniones intergubernamentales, los participantes deberán obtener su propio apoyo financiero para asistir a la reunión.

Las contribuciones y la dedicación de los Estados Miembros en favor de esta labor intergubernamental son vitales para mantener y seguir mejorando el Sistema de Alerta contra los Tsunamis y Atenuación de sus Efectos en el Pacífico, cuyo objetivo final es salvar vidas en todo el océano Pacífico y garantizar que nadie se quede atrás.

Aprovecho la oportunidad para expresarle el testimonio de mi más alta consideración.

Atentamente,

[firmado]

Vidar Helgesen
Secretario Ejecutivo

Documentos adjuntos (4): Anexo 1: Orden del día y calendario provisionales
Anexo 2: Procedimiento de elección y formularios de candidatura
Anexo 3: Modelo para los informes nacionales
Anexo 4: Nota informativa del país anfitrión para los participantes

31ª reunión del Grupo Intergubernamental de Coordinación del Sistema de Alerta contra los Tsunamis y Atenuación de sus Efectos en el Pacífico (ICG/PTWS-XXXI)

Beijing (China)

7-11 de abril de 2025

ORDEN DEL DÍA PROVISIONAL

1. BIENVENIDA Y APERTURA DE LA REUNIÓN

2. ORGANIZACIÓN DE LA REUNIÓN

2.1. APROBACIÓN DEL ORDEN DEL DÍA

2.2. DESIGNACIÓN DEL RELATOR

2.3. ORGANIZACIÓN DE LA REUNIÓN, CALENDARIO Y DOCUMENTACIÓN

3. INFORMES SOBRE LAS ACTIVIDADES ENTRE REUNIONES

3.1. INFORME DEL PRESIDENTE

3.2. INFORME DE LA SECRETARÍA

3.3. INFORME DEL NOVENO TALLER CONJUNTO DEL ICG/PTWS

3.4. INFORME DEL TOWS-WG

3.5. INFORME DE LOS PROVEEDORES DE SERVICIOS SOBRE TSUNAMIS

3.5.1.1. PTWC

3.5.1.2. NWPTAC

3.5.1.3. SCSTAC

3.6. INFORME DEL ITIC

3.7. INFORMES SOBRE LOS AVANCES REALIZADOS EN LOS PAÍSES

3.8. INFORMES DE LOS GRUPOS DE TRABAJO Y DE LOS EQUIPOS DE TAREAS

3.9. SITUACIÓN DE LOS AVANCES DE OTROS GRUPOS INTERGUBERNAMENTALES DE COORDINACIÓN

3.10. INFORMES DE LOS ORGANISMOS DE LAS NACIONES UNIDAS Y OTRAS ORGANIZACIONES

4. ASUNTOS DE POLÍTICA

4.1. INFORME SOBRE LA SITUACIÓN DEL PTWS

4.2. PROGRAMA DE RECONOCIMIENTO TSUNAMI READY

- 4.3. COMPETENCIAS MÍNIMAS PARA LOS CENTROS NACIONALES DE ALERTA CONTRA LOS TSUNAMIS
- 4.4. USO ESCALONADO EN LAS EVALUACIONES DE LOS RESULTADOS DE LA EVALUACIÓN PROBABILISTA DE LOS RIESGOS VINCULADOS A LOS TSUNAMIS
- 4.5. INTEGRACIÓN DE REDES DE SENSORES DEL PTWS PARA LA DETECCIÓN Y CARACTERIZACIÓN DE TSUNAMIS
- 4.6. CONSIDERACIONES RELATIVAS A LA PRESTACIÓN DE SERVICIOS SOBRE TSUNAMIS EN CASOS FUERA DE LA ZONA DE ORIGEN DE SEÍSMOS DEL PTWS
- 4.7. PRESTACIÓN DE SERVICIOS DE INFORMACIÓN SOBRE TSUNAMIS A LA COMUNIDAD MARÍTIMA
- 4.8. MANUALES DEL USUARIO REVISADOS Y DOCUMENTO GENERAL DE LOS SERVICIOS
- 4.9. EJERCICIO PACIFIC WAVE 2024
 - 4.9.1. INFORME DEL EJERCICIO PACIFIC WAVE 2024
 - 4.9.2. PLANIFICACIÓN DEL EJERCICIO PACIFIC WAVE 2026
- 4.10. CENTRO DE ASESORAMIENTO SOBRE LOS TSUNAMIS DE AMÉRICA CENTRAL (CATAC)
- 4.11. TSUNAMIS GENERADOS POR VOLCANES
- 4.12. MARCO MUNDIAL DE SEGUIMIENTO DE LA ACTUACIÓN ANTE TSUNAMIS
- 4.13. PROGRAMA DE TSUNAMIS DEL DECENIO DEL OCÉANO
- 4.14. EVALUACIÓN DE LA CAPACIDAD DE PREPARACIÓN ANTE TSUNAMIS DEL PTWS (ESCAP FASE II)
- 5. EJECUCIÓN DEL PROGRAMA Y PRESUPUESTO PARA 2024-2025**
- 6. PRÓXIMA REUNIÓN**
 - 6.1. CONFIRMACIÓN DE LA FECHA Y EL LUGAR DE LA 32ª REUNIÓN DEL ICG/PTWS
 - 6.2. FECHA PREVISTA PARA LA 32ª REUNIÓN DEL ICG/PTWS
- 7. ELECCIÓN DE LA MESA**
- 8. ASUNTOS VARIOS**
- 9. APROBACIÓN DE LAS DECISIONES Y RECOMENDACIONES**
- 10. CLAUSURA**

**Thirty-first Session of the Intergovernmental Coordination Group for the Pacific Ocean Tsunami Warning and Mitigation System
(ICG/PTWS-XXXI)
Beijing, China
7, 8–11 April 2025
PROVISIONAL TIMETABLE**

English only

Hour	7 April	Tuesday 8 April	Wednesday 9 April	Thursday 10 April	Friday 11 April	
8.00 - 9.00		Registration - Logistics				
9.00 -9.30	9th Joint ICG/PTWS – IUGG/JTC Technical Workshop in association with the ICG/PTWS sessions ICG/PTWS 60th Anniversary Workshop ~ Past and Future	1. WELCOME AND OPENING	3.8 Working Groups and Task Team Reports (continued) (10-20 min./WG)	4.12 Global Tsunami Performance Monitoring Framework (15min)	REPORT OF INTRASESSIONAL WORKING GROUPS	
9.30 -10.00		COFFEE BREAK Group Photo	3.9 Status of progress in other ICGs (10 min. for each)	4.13 Ocean Decade Tsunami Programme (ODTP) (30 min.)		
10:00-10:30		2. ORGANIZATION OF THE SESSION (30 min.) 3. REPORT ON INTERSESSIONAL ACTIVITIES	3.10 Reports from UN/non-UN organizations (10min. for each)	4.14 PTWS Tsunami Preparedness Capacity Assessment (45 min.)		
10:30-11.00		3.1 Chairperson report (20 min.) 3.2 Secretariat report (10 min.) 3.3 Summary of the Workshop (20 min.) 3.4 TOWS WG Report (10 min.) 3.5 Tsunami Services Report (40 min.) 3.6 ITIC's Report (20 min.)	COFFEE BREAK	COFFEE BREAK	COFFEE BREAK	
11.00 – 13.00			4. POLICY MATTERS 4.1 PTWS Status Report (20 min.) 4.2 Tsunami Ready Recognition (20 min.) 4.3 Tiered Use of PTHA Results in Assessments (20 min.) 4.4 Minimum competencies for NTWCs (20 min.)	INTRASESSIONAL WORKING GROUP MEETINGS	5.PROGRAMME & BUDGET 2024-2025 6.NEXT SESSION 7.ELECTIONS OF OFFICERS 8. ANY OTHER BUSINESS	
13.00 – 14.30			LUNCH BREAK	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK
14.30 – 16.00			3.7 National Progress Reports (5 min./Member State)	4.5 Integration of PTWS sensors networks (20 min.) 4.6 Tsunami Service Provision Considerations for Events Outside PTWS Earthquake Source Zone (20 min.) 4.7 Provision for Tsunami Services for the Maritime Community (20 min.) 4.8 Revised User's Manual and Services Overview Document (20 min.)	FIELD TRIP	9. ADOPTION OF DECISIONS AND RECOMMENDATIONS
16:00-16:30			COFFEE BREAK	COFFEE BREAK		COFFEE BREAK
16.30 – 18.00			3.7 National Progress Reports (continued 30 min.) 3.8 Working Groups and Task Team Reports (10-20 min./WG)	4.9 Pacific Wave Exercise (40 min.) 4.8.1 Report on the Pacific Wave 2024 4.8.2 Planning for the Pacific Wave 2026 4.10 Central America Tsunami Advisory Center (CATAC) (20min.) 4.11 Tsunami Generated by Volcanoes (30 min.)		9. ADOPTION OF DECISIONS AND RECOMMENDATIONS (Cont'd) 10. CLOSURE
			18:30 HOST COUNTRY RECEPTION	18:00 Deadline for nominations of candidates for Officers	21:00 Deadline for Draft Decisions/Recommendations	

Elections of the Officers of the ICG

The Officers of the ICG/PTWS, namely one Chairperson and two Vice-chairpersons are elected at each session of the ICG for a mandate of two years.

The Chairperson shall declare the opening and closing of each session, direct the discussions and ensure observance of the [Rules of Procedure](#) of IOC, accord the right to speak, put questions to the vote and announce decisions. The Chairperson shall rule on points of order and, subject to these Rules, shall control the proceedings, maintain order and strive to work by consensus (Rule 19.2).

The Vice-chairpersons assist the Chairperson in his/her functions and substitute him/her when and where necessary.

The Chairperson and the Vice-chairpersons of a subsidiary body shall not remain in his/her mandate more than two successive terms (Rule 6 and Art. 7.2 of the [IOC Statutes](#)).

Nominations

Nominations of individuals to either the post of Chairperson or the posts of Vice-chairpersons shall be submitted by Member States through the officially designated Head of Delegation to the ICG/PTWS session or the IOC Focal Point in the Member State or through the Permanent Delegation to UNESCO.

Nominations shall be submitted in writing to the IOC Executive Secretary using **Form A** (Chairperson) or **Form B** (Vice-chairperson) and must reach the Executive Secretary or his representative on the second day of the meeting by close of business.

Each nomination shall contain a declaration from the candidate that he/she is prepared to stand for the post for which he/she has been nominated and is willing to take on the obligations that would devolve upon him/her, should he/she be elected. Each nomination shall also contain a CV with the profile of the candidate (**Form C**).

Each candidate must be seconded by two Member States of the ICG/PTWS other than the nominating Member State.

Elections

The IOC general practice is working and deciding by consensus (Rule 19.2).

Should voting be necessary, decisions shall be made by a simple majority of the valid votes cast (Technical arrangements 2.20(iv)), by secret ballot.

Current List of ICG/PTWS Officers and completed mandates

Chair: Mr Yuji Nishimae (Japan) – elected in December 2021 (2nd term)
Vice-Chair: Dr Dakui Wang (China) – elected in September 2023 (1st term)
Vice-Chair: Dr Wilfried Strauch (Nicaragua) – elected December 2021 (2nd term)
Vice-Chair: Mr 'Ofa Fa'anunu (Tonga) – elected in September 2023 (1st term)

**Intergovernmental Coordination Group for the Pacific Tsunami Warning
and Mitigation System (ICG/PTWS)**

Biennial Elections

Form A – Chairperson

Name of Member State:

Name of Nominee:

I declare that I am prepared to stand for election to the post of Chairperson of the ICG/PTWS and, if elected, to take an active part in the work of it.

Signature of the Nominee:

Seconder 1

Seconder 2

Member State of the ICG/PTWS

Name in capitals

Position

Signature

Date sent to the IOC Secretariat

Date and time received by the IOC Secretariat

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Intergovernmental Coordination Group for the Pacific Tsunami Warning and Mitigation System (ICG/PTWS)

Biennial Elections

Form B – Vice-chairperson

Name of Member State:

Name of Nominee:

I declare that I am prepared to stand for election to the post of Vice-chairperson of the ICG/PTWS and, if elected, to take an active part in the work of it.

Signature of the Nominee:

	<i>Seconder 1</i>	<i>Seconder 2</i>
Member State of the ICG/PTWS
Name in capitals
Position
Signature

Date sent to the IOC Secretariat	Date and time received by the IOC Secretariat
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Intergovernmental Coordination Group for the Pacific Tsunami Warning and Mitigation System (ICG/PTWS)

Biennial Elections

Form C – CV of nominee

[NAME]

Date of birth:

Languages:

Address:

Phone number:

Fax number:

Email:

CURRENT POSITION

[Please insert text]

EDUCATION

[Please insert text]

PREVIOUS PROFESSIONAL EXPERIENCE

[Please insert text]

National Reports will be posted to the ICG/PTWS-XXXI website without TWFP contact details

NATIONAL REPORT

Submitted by [country name]

BASIC INFORMATION

(FILL IN SECTIONS 1-3 ONLY IF THERE IS A NEED TO COMMUNICATE OFFICIAL UPDATES.)

1. ICG/PTWS Tsunami National Contact (TNC)

The person designated by a Member State to an Intergovernmental Coordination Group (ICG) to represent his/her country in the coordination of international tsunami warning and mitigation activities. The person is part of the main stakeholders of the national tsunami warning and mitigation system. The person may be the Tsunami Warning Focal Point, from the national disaster management organization, from a technical or scientific institution, or from another agency with tsunami warning and mitigation responsibilities.

Name:

Title:

Organization:

Postal Address:

E-mail Address:

Telephone Number:

Fax Number:

Cellular Telephone Number:

2. ICG/PTWS Tsunami Warning Focal Point (TWFP)

A 24 x 7 point of contact (office, operational unit or position, not a person) officially designated by the NTWC or the government to receive and disseminate tsunami information from an ICG Tsunami Service Provider according to established National Standard Operating Procedures. The TWFP may or not be the NTWC.

TWFP Agency name: _

(if different from NTWC agency)

TWFP Agency Contact or Officer in Charge *(if different from NTWC Agency)*:

Name:

Position:

Telephone Number:

Email Address:

Postal Address:

TWFP 24x7 point of contact (office, operational unit or position, **not a person**):

Name of office, operational unit or position:

E-mail Address:

Telephone Number:

Cellular phone number:

Fax:

National Tsunami Warning Centre (if different from the above)

A centre officially designated by the government to monitor and issue tsunami warnings and other related statements within their country according to established National Standard Operating Procedures

NTWC Agency Name:

NTWC Agency Contact or Officer in Charge (person):

Name:

Position:

Telephone Number:

Email address:

Postal Address:

3. Tsunami Advisor(s), if applicable

(Person, Committee or Agency managing Tsunami Mitigation in country)

Name:

Title:

Postal Address:

E-mail Address:

Emergency Telephone Number:

Emergency Fax Number:

Emergency Cellular Telephone Number:

**4. Tsunami Standard Operating Procedures for a Local Tsunami
(when a local tsunami hazard exists)**

**5. Tsunami Standard Operating Procedures for a Distant Tsunami
(when a distant tsunami hazard exists)**

For each situation, please provide the following:

- *What organization identifies and characterizes tsunamigenic events?*
- *What is the threshold or criteria for declaring a potential tsunami emergency?*
- *What organization acts on the information provided by the agency responsible for characterizing the potential tsunami threat?*
- *How is the tsunami information (warning, public safety action, etc) disseminated within country? Who is it disseminated to?*
- *How is the emergency situation terminated?*
- *For Distant Tsunami Procedures:
What actions were taken in response to tsunami bulletins issued by PTWC, NWPTAC, and/or SCSTAC during the intersessional period?*

6. National Sea Level Network

Please include a table with position and description of stations/sensors, and a map.

7. Information on Tsunami occurrences

Please include sea level observations, pictures, wave arrival descriptions, public, media, or other responses to warnings, lessons learned, etc.

8. Web sites (URLs) of national tsunami-related web sites

9. Summary plans of future tsunami warning and mitigation system improvements.

NATIONAL PROGRAMMES AND ACTIVITIES INFORMATION

10. EXECUTIVE SUMMARY

Please provide a brief statement of no more than one page addressing all items discussed in the Narrative section of the National Report (below)

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11. NARRATIVE

Detailed description of innovations or modifications to National tsunami warnings procedures or operations since last National Report, tsunami research projects, tsunami mitigation activities and best practices (especially in preparedness and emergency management), tsunami exercises, as well as public education programmes or other measures taken to heighten awareness of the tsunami hazard and risk.

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Date: Name:

31st SESSION OF THE INTERGOVERNMENTAL COORDINATION GROUP FOR THE PACIFIC TSUNAMI WARNING & MITIGATION SYSTEM (ICG/PTWS-XXXI) OF THE INTERGOVERNMENTAL OCEANOGRAPHIC COMMISSION (IOC)

Beijing, China

7–11 April 2025

HOST COUNTRY INFORMATION NOTE FOR PARTICIPANTS

1. MEETING VENUE AND ACCOMMODATION

The meeting will be held at **Capital Hotel** in Beijing, China from 7 to 11 April 2025. It is a five-star international hotel located in the center of Beijing. The address is 3 Qianmen East Street, Dongcheng District, Beijing, China.

The National Marine Environmental Forecasting Center (NMEFC) of the Ministry of Natural Resources has reserved a batch of rooms with the following types and prices:

Room Type	Price (CNY/night, including 1 breakfast)
Superior Standard Room	CNY 610
Luxury Standard Room	CNY 710

Please make your reservation through email: shijy@nmefc.cn, and carbon copy (CC) to zhanqlupub@hotmail.com by latest 7 March. The reservation information includes Guest Name, Employer, Date of birth, Place of birth, Passport No, Check-in Date, Check-out Date and Room Type.

2. TRANSPORTATION

From the Airport to the Hotel

Beijing Capital International Airport: 30 kilometers away from the hotel. It takes about 50 minutes by taxi and the cost is around CNY120 - 150.

Beijing Daxing International Airport: 50 kilometers away from the hotel. It takes about 80 minutes by taxi and the cost is around CNY180 - 220.

Local Transportation

There are multiple subway stations and bus stops near the hotel, providing convenient transportation. It is close to:

- Wangfujing Business District (1.5 kilometers, 3 minutes by car / 10 minutes on foot),
- Tiananmen Square and the Forbidden City (1 kilometer, 5 minutes by car / 20 minutes on foot),
- Central Business District (CBD, 6 kilometers, 20 minutes by car),
- Beijing Railway Station (4 kilometers, 15 minutes by car),
- Beijing West Railway Station (9 kilometers, 30 minutes by car),
- Beijing South Railway Station (7 kilometers, 25 minutes by car).

3. VISA AND ENTRY REQUIREMENTS

Please check the visa requirements for entering China according to your nationality and ensure that your passport is valid for at least 6 months from the date of entry. If you need a visa, please contact the Embassy or Consulate of China in your country to apply for it. At the same time, please bring your meeting invitation letter, which can be provided by the UNESCO-IOC Secretariat upon request.

4. CURRENCY EXCHANGE

The currency used in China is the Renminbi (CNY). The exchange rate may fluctuate. As of November 26, 2024, it was approximately **7.1910** CNY per US dollar. It is recommended to check the current exchange rate before traveling. You can exchange currency at the airport, banks, or authorized currency exchange centers. Most stores and restaurants accept credit cards (such as Visa, Mastercard, etc.), but it is advisable to carry some cash for small transactions. In addition, mobile payment systems are widely used in China, and you can use popular mobile payment apps such as Alipay or WeChat Pay for convenient payments.

5. LOCAL CLIMATE IN NOVEMBER

Beijing has a continental monsoon climate. In April, the average daily temperature range is typically between 10 C to 20 C. However, it can still be quite variable, with cooler mornings and evenings. Please check the weather forecast before your trip and pack accordingly, including light jackets or sweaters for the cooler times and lighter clothing for the warmer parts of the day.

6. HEALTH REQUIREMENTS

Up-to-date information on International Travel and Health can be obtained from the [WHO website](#).

7. LIFE AND HEALTH INSURANCE

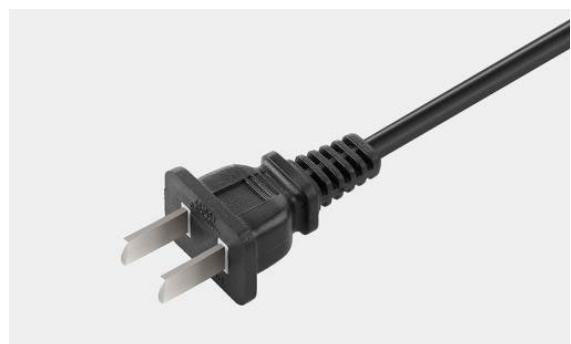
Life/major health insurance for each participant is necessary and is the responsibility of the participant institution or Government. The Local Organizing Committee will not assume any responsibility for life and major health insurance, nor for expenses related to medical treatment or accidents.

8. TIME

The time in Beijing, China is 8 hours ahead of UTC.

9. ELECTRICITY

The standard voltage throughout China is normally 220 Volt and with a standard frequency of 50 Hz. Please consider bringing a voltage converter if you think necessary. Most power plugs and sockets in China are type A and C as shown below. Please bring an adapter if necessary.



10. LIST OF RECOMMENDED HOTELS FOR ACCOMMODATION

Beijing New World Center Tonino Lamborghini Hotels & Resorts (4 stars)

Address: 3 - 18 Chongwenmenwai Avenue

Distance from Capital Hotel: Within 1 kilometer

Room Rates for April 2025 (Big Bed or Twin Bed Rooms): Approximately CNY 800 - CNY 1200.

Reservation Website: [Booking.com](https://www.booking.com), [Agoda.com](https://www.agoda.com)

Telephone Number: +86 10-86398888

Hotel Advantages: It is conveniently located near Qianmen, Temple of Heaven Park, and Chongwenmen. It has convenient transportation and a nice view outside the window, suitable for taking pictures.

Grand Hyatt Beijing (5 stars)

Address: 1 East Chang'an Avenue, Dongcheng District, Beijing

Distance from Capital Hotel: Within 1 kilometer

Room Rates for April 2025 (Big Bed or Twin Bed Rooms): Approximately CNY 1500 - CNY 2500.

Reservation Website: [Booking.com](https://www.booking.com), [Agoda.com](https://www.agoda.com)

Telephone Number: +86 10-85181234

Hotel Advantages: Located near Tian'anmen and Wangfujing, about 2.1 kilometers away from the center of Dongcheng District. The front desk service is enthusiastic. The facilities are complete and you can enjoy a charming night view.

Legendale Hotel Beijing (5 stars)

Address: 92 Jinbao Street, Dongcheng District

Distance from Capital Hotel: Within 1 kilometer

Room Rates for April 2025 (Big Bed or Twin Bed Rooms): Approximately CNY 1800 - CNY 2800.

Reservation Website: [Booking.com](https://www.booking.com), [Agoda.com](https://www.agoda.com)

Telephone Number: +86 10-85113388

Hotel Advantages: Near Tian'anmen and Wangfujing, about 1.5 kilometers from the center of Dongcheng District. It has convenient transportation, is luxurious and offers a swimming pool and butler service.

Crystal Orange Hotel Beijing Chongwenmen (4 stars)

Address: Block B, New World Center Office Building, Chongwenmen

Distance from Capital Hotel: Within 1 kilometer

Room Rates for April 2025 (Big Bed or Twin Bed Rooms): Approximately CNY 1000 - CNY 1500.

Reservation Website: [Booking.com](https://www.booking.com), [Agoda.com](https://www.agoda.com)

E-mail: Refer to the hotel's official website.

Telephone Number: +86 10-67081118

Hotel Advantages: Located near Qianmen, Temple of Heaven Park, and Chongwenmen, about 3.8 kilometers from the center of Dongcheng District. The surrounding area is convenient and the environment is elegant. It offers butler service and a designer hotel experience.

Here are some more convenient chain hotels. You can book these convenient hotels by visiting popular online travel agencies like Booking.com, Agoda, or directly on the hotel's official website.

Atour : Atour Hotels are known for their reasonable prices, cleanliness, and buffet breakfast. They have multiple locations in Beijing and are popular among foreign tourists. For example, Atour Light

Hotel Beijing Temple of Heaven is located in Chongwenmen Business District, close to Temple of Heaven Park and Museum of Chinese National Art Treasures.

Super 8 : Super 8 is a well-known budget hotel chain in China. Some of its branches in Beijing accept foreign guests. For instance, Super 8 Beijing Qianmen Dashilan Street Branch is located at 56 West Dashilan Street, Qianmen, Beijing, which is less than 0.1 miles away from Capital Hotel Beijing.

Hanting : Hanting Hotel is popular for its clean and comfortable rooms with reasonable prices. Many of its branches in Beijing welcome foreign visitors. Hanting Hi Inn Beijing Qian Men Branch is situated at No. 25 Da Shi Lan Street, Beijing, about 0.3 miles from Capital Hotel Beijing.

Home Inn : Home Inn provides cozy accommodation with convenient locations and also accepts foreign guests. Home Inn Beijing Qianmen at 61 Liang Shi Street, Xuanwu District, Beijing, is around 3 miles from Capital Hotel Beijing. Another one is Home Inn Guang Qu Men Second located at No. 41, Guang Qu Men Avenue, Chaoyang District, Beijing, which is about 5 miles from Renaissance Beijing Capital Hotel.

Ibis : Ibis is a famous international budget hotel brand. Ibis Beijing Jianguomen at No. 6 South Jianhua Road, Tower 1, Chaoyang District, Beijing, is near Gotel Capital Hotel. It has about 148 rooms and was built in 2011.

Jinjiang Inn : Jinjiang Inn is one of the largest hotel chains in China, with many branches in Beijing that allow foreign guests to check in. It offers a variety of room types and basic facilities to meet the different needs of guests.

7 Days Inn : Some 7 Days Inn branches in Beijing state that they accept foreigners. However, it is recommended to call and confirm in advance, as policies may vary by location.

Holiday Inn Express : This is an international hotel brand under InterContinental Hotels Group. Holiday Inn Express Beijing Temple of Heaven is located near the Temple of Heaven, providing convenient access to many scenic spots in Beijing. It offers comfortable rooms and free breakfast, which is very suitable for foreign tourists on vacation or business trips.

11. SCENIC SPOTS IN BEIJING

The Forbidden City

Distance from the meeting hotel: Approximately 2.06 kilometers.

Taxi fare: Around 20 CNY.

Public transportation: Walk to Chongwenmen Subway Station, take Subway Line 5, get off at Dongsu Station, transfer to Subway Line 6, and get off at Nanluoguxiang Station. Then transfer to Subway Line 8 and get off at Jinyu Hutong Station. Exit from C and walk about 1 kilometer to reach the Forbidden City. The subway fare is generally 3-7 CNY depending on the mileage.

Ticket price: The peak season ticket is 60 CNY, and the off-season ticket is 40 CNY. There are additional charges for some special exhibitions.

Tian'anmen Square

Distance from the meeting hotel: About 1.07 kilometers.

Taxi fare: Approximately 15 CNY.

Public transportation: Walk to Chongwenmen Subway Station and take Subway Line 2. Get off at Qianmen Station and exit from A. Then walk about 1 kilometer to reach Tian'anmen Square. The subway fare is 3 CNY.

Ticket price: Free of charge. It is necessary to make an advance reservation through the official mini-program [Tian'anmen Square Reservation Visit].

Wangfujing Street

Distance from the meeting hotel: Roughly 960 meters.

Taxi fare: Around 10 CNY.

Public transportation: Walk to Chongwenmen Subway Station, take Subway Line 5, and get off at Dengshikou Station. Exit from A and walk about 800 meters to reach Wangfujing Street. The subway fare is 3 CNY.

Ticket price: Free. You only need to pay for the items you purchase in the shops on the street.

Temple of Heaven

Distance from the meeting hotel: Approximately 2.03 kilometers.

Taxi fare: Around 20 CNY.

Public transportation: Walk to Chongwenmen Subway Station, take Subway Line 5, and get off at Tiantan East Station. Exit from A2 and walk about 500 meters to reach the Temple of Heaven. The subway fare is 3 CNY.

Ticket price: The combined ticket for the peak season is 35 CNY, and for the off-season is 30 CNY.

National Museum of China

Distance from the meeting hotel: Only 751 meters away

Taxi fare: About 10 CNY.

Public transportation: Walk to Chongwenmen Subway Station, take Subway Line 2, and get off at Qianmen Station. Then walk for about 10 minutes to reach the museum. The subway fare is 3 CNY.

Ticket price: Free, but reservation is required in advance.

Badaling Great Wall

Distance from the meeting hotel: It is about 70 kilometers away

Taxi fare: Usually around 300-500 CNY.

Public transportation: You can take buses such as No. 23 or No. 57 at the bus stop near the hotel to Qianmen Station. Then, take the Badaling Great Wall tourist shuttle at Beijing Tourism Distribution Center, southwest of Qianmen Arrow Tower. The ticket price is about 20 CNY. Or, walk to Chongwenmen Subway Station, take Subway Line 2 to Jishuitan Station, exit from A or B, and walk to the rear of Deshengmen to take Bus No. 877 directly to Badaling Great Wall. The ticket price is 12 CNY.

Ticket price: The peak season ticket is 45 CNY, and the off-season ticket is 35 CNY. Free for children under 1.2 meters and half-price tickets for students with valid student IDs.

12. INFORMATION AND CONTACT DETAILS OF LOCAL HOST

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