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IOC Ocean Best Practices System (OBPS) Monthly Meeting

21 August 2024
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[ONLINE]



2024

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21 August 2024
English only

ABSTRACT

The IOC Ocean Best Practices System Steering Group (SG-OBPS) meets annually at a face-to-face/hybrid/online meeting. During the intervening months the OBPS convenes monthly online meetings to discuss progress and focus on delivery of the work plan

This report is the record of the online meeting for 21 August 2024

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1. OPENING OF THE MEETING

Cristian M.M. (OBPS Co-Chair-Elect and Chair of the meeting) opened the session by warmly welcoming **Patricia Cabrera** as the new OBPS Project Manager. Following this, **Emma H.** and **Pauline S.** provided a brief introduction of Patricia. Patricia then gave a concise overview of her previous work and its relevance to her new role, outlining the key tasks she will be undertaking.

Each participant at the meeting introduced themselves and highlighted their main responsibilities within the project. A comprehensive list of the meeting participants can be found in Annex I.

Apologies were noted from **Ana Carolina Peralta**, **Katherina Schoo**, **George Petihakis**, **Rachel Przeslawski**, **Rene Garello**, and **Virginie Van Dongen-Vogels**.

All attendees agreed to record the session (see [RECORDING](#)).

Action 1.1: Pauline S to formally notify the SG-OBPS of **Patricia's** start and her new email. **[DONE]**

2. APPROVAL OF THE CRITERIA FOR ACCEPTING DOCUMENTS INTO OBPS

Pauline S. (OBPS Repository Manager) Reported that a small subgroup of **SG** had worked hard for the last few months, to create the OBPS Repository Content Acceptance Review Criteria. The document, that can be found [here](#), has been finalised and it is open for comments in suggesting mode. Deadline: 30th August.

Emma H. suggested expanding/refining the Criteria checklist with more detailed descriptions of the content scope and extending the list of example terms to look for. **Pauline S.** confirmed that these expansions had been included but removed because it was considered that those carrying out the review would be experienced in the ocean/marine research and applications field. The expanded definitions were reinstated after the meeting and **Frank M.** also worked on the draft during this discussion, **Pauline S.** confirmed a workflow and decision tree has also been drafted but the primary discussion at this meeting was to gain approval for the review criteria. A two-month trial period was agreed, and the results reported at SG-OBPS VI in November. The present exercise is focussed on new submissions but once the criteria is finalised, it will also be applied to existing repository records.

During the two month period, members of the **SG** will also be invited to test the new criteria, with 30-40 selected practices already in the repository. A first collection to target for retrospective review will be the CAPARDUS Collection. Careful recording of each document review will be maintained.

Each test should be completed independently by each member. A test result template will be provided to individuals which will include a cell for the time taken on each record to inform possible time extent required to complete the retrospective review. The Review Criteria identifies the recently published paper: Mantovani, Carlo, et al (2024) "An Ocean Practices Maturity Model: from Good to Best Practices." *Frontiers in Marine Science* 11: 1415374 but **Pauline S** stressed that this maturity criteria is not used to assess the relevance of the document for the repository; the review criteria does not assess the maturity or the content quality of the document. **Jay P.** and **Patricia C.** will meet to introduce the maturity model to **Patricia C.**

Action 2.1 SG to review [the document](#) by **30th August**

Action 2.2 Pauline S . to organise the testing process

Action 2.3 Jay P to guide **Patricia C.** over his recent [publication](#) by **23rd August** **[DONE]**

Cristian MM. had to leave for another meeting and **Jay P.** (OBPS Past Co-Chair), chaired the remainder of the meeting.

3. AMBASSADORS: INTERNATIONAL OBPS STUDENT COMPETITION

Rebecca Z. (OBPS Co-Chair-Elect) explained that [the proposal](#) for the student competition call is available for review and input from the **SG**. Registration starts on: 14th October 2024 (during OBPS Workshop VIII). IEEE will be one of the sponsors for the competition, i.e. contributing prize money.

Past Ambassadors could assist the **SG** with the review of applications, since it is expected that many submissions will be received. The competition review criteria should be low so it is feasible and attainable.

3.1 Action: **SG** to review [the proposal](#) by **15th September**

4. TRAINING & CAPACITY BUILDING

Carol M. (WP7 Co-lead) reported that she has reviewed and updated the OBPS training courses in OTGA, ensuring that all content is current and making minor adjustments to ensure everything functions properly. She has requested authorization to modify the quiz settings and grading system to enable assessment and the inclusion of a certificate of completion. Authorization was agreed for Carol to modify the quiz settings and grading system to enable assessment and the inclusion of a certificate of completion. Carol recommends not adding any additional resources at this time, allowing for testing over the next few months, with updates to follow later.

There are several updates from OBPS Work Packages and use cases that could be incorporated, possibly into an "advanced" course or adapted for other communities. Additionally, **Carol M.** has prepared OBPS learning materials for use in university curricula: [OBPS Classroom](#), which is a deliverable in the 2024 Work Plan. She suggested developing a set of online classes/modules that professors can use in self-paced learning (OBPS training course) and creating a set of resources for lectures and facilitators. For both activities, she emphasised the importance of language translation for the materials or adding video subtitles. She identified that universities in Brazil and Ghana had expressed interest and **Jay P.** added that GEOMAR and USF were also interested.

Action 4.1: **SG** to review these materials **15th September**. **Carol M.** will send individual emails to request support.

Action 4.2: **Carol M.** to check with Greg (OTGA team) on the time needed for the suggested translations.

5. ADVISORY BOARD SELECTION

Pauline S. explained that the search for candidates for the new OBPS Advisory Board is continuing, with the first and second rounds of selection completed. The call was closed on 31 May and it was urgent that results be communicated to the candidates. From the call, a final group of six candidates have been identified, and three additional personal invitations by Jay P. have already been accepted so far. The target is to secure 8-10 advisors. A meeting is required to finalise this process, which should be completed before the **SG-OBPS-VI** meeting. Once the selection is finalised, the **SG** should formally communicate the results to the chosen candidates.

Action 5.1: **Patricia C.** to organise a 30 minute meeting, ([doodle here](#)) with the Advisory Board Selection Group, **by 30th August** to finalise the selection, with the goal of informing the candidates in the first half of September.

Action 5.2: Those candidates that are definitely not in the final selection should be immediately emailed by **Patricia C.** with thanks and informed they were not successful.

6. SG-OBPS-VI

Pauline S. reported that finally, after many delays by Unesco, a meeting room at Unesco HQ Paris, 12-14 November 2024, has been booked. She requested all **SG** to make a final review and if necessary update the [spreadsheet](#) of self funding for the

SG-OBPS-VI so that the planning for a hybrid meeting can now be progressed.

Action 6.1: All **SG** to review and make a final update on the [spreadsheet](#) indicating whether they have self funding to attend **SG-OBPS-VI**, by **30th August**

7. Close of the Meeting

Jay P. thanked all Members for their meeting participation. The meeting closed at 13.30 UTC.

ANNEX I

LIST OF PARTICIPANTS [ONLINE]

Justin BUCK British Oceanographic Data Centre, National Oceanography Centre 6 Brownlow Street, Liverpool. L3 5DA United Kingdom	Havforskningsinstituttet Forskningsgruppe for Bærekraftig Utvikling Strandgaten 196 Room 216 5004 Bergen, Norway
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