**Agenda**

**Fourth Session of the Steering Group for the OceanTeacher Global Academy 2 Project (SG-OTGA2-IV)**

**11-13 June 2024**

1. **Opening of the meeting** [45’]
   1. OTGA SG-Chair, will outline the meeting objectives and the logistics for this **hybrid** meeting. *[5’]*
   2. IOC CD Coordinator will welcome the participants to the meeting. *[5’]*
   3. Representative of the Government of Flanders will address the meeting. *[10’]*
   4. Adoption of the agenda. *[5’]*
   5. Introduction by RTC/STC coordinators*. [20’]*
2. **OTGA project status** *[30’]*
   1. Review of OTGA activities. *[30’]*
3. **Review of RTC/sTC activities 2023-24** *[170’]*
   1. Representatives of each RTC/STC will provide a presentation (maximum 10 minute) focusing on (i) description of the RTC or STC; (ii) summary of training courses delivered in 2023-24; (iii) funding opportunities. *[170’]*
4. **OTGA Operations** *[105’]*
   1. OTGA web site and e-Learning Platform. Review the process for organizing and managing training courses within the framework of the OTGA Project. *[30’]*
   2. OTGA single sign-on. Review of OTGA single sign-on and reporting system. *[15’]*
   3. Review of OTGA Course Management Guidelines. *[30’]*
   4. OTGA Project Budget. *[30’]*
5. **RTC/STC Work plan 2025** *[210’]*
   1. Representatives of IOC programmes and regional sub-commissions will outline training needs to be supported by OTGA (include Ocean Decade, Ocean Sciences (OL, Ocean Acidification, Blue Carbon), GOOS, MPR, TSU, IODE (including OBPS, OBIS, ICAN, Ocean InfoHub), IOCAFRICA, IOCARIBE, IOCINDIO, WESTPAC. *[90’]*
   2. Other OTGA activities. Review of OTGA course delivered with other partners. *[30’]*
   3. OTGA workplan 2024/25. *[90’]*
6. **FUTURE OF OTGA** *[120’]*
   1. Review of Evaluation Matrix and performance assessment framework. *[30’]*
   2. Identification of challenges and expectations of the network. [*30*’]
   3. Discussion on the future of OTGA and a new project proposal. The SG will discuss a possible new project proposal and funding opportunities for the continuation of OTGA. *[60’]*
7. **SUMMARY AND DISCUSSIONS** *[60’]*
   1. Review of the main decisions agreed during the meeting by SG Chair. *[20’]*
   2. Any other business. *[20’]*
   3. Adoption of the work plan and summary report. *[15’]*
   4. Designation of SG Chair. *[5’]*
8. **CLOSING** *[10’]*

**WORKSHOP** *[180’]*

Hands-on exercise to:

* Identify collaboration opportunities between RTC/STCs, affiliated partners, and IOC Programmes and regional subcomissions. [90’]
* Outline training proposals, based on IOC CD needs and available expertise within the network. [90’]

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| CET (UTC+1) | Tuesday 11 June | Wednesday 12 June | Thursday 13 June |
| **09:00- 10:30** | **1. OPENING OF THE MEETING [45’]**  **2. OTGA PROJECT STATUS [30’]**  **3. REVIEW OF RTC/STC ACTIVITIES 2023/4 [15’]** | **4. OTGA OPERATIONS (CONT.) [60’]**  **5. RTC/STC WORK PLAN 2024/5 [30’]** | **6. FUTURE OF OTGA [60’]**  **7. SUMMARY DISCUSSIONS [30’]** |
| **10:30 – 11:00** | Coffee | Coffee | Coffee |
| **11:00 – 12:30** | **3. REVIEW OF RTC/STC ACTIVITIES 2023/4 (CONT.) [90’]** | **5. RTC/STC WORK PLAN 2024/5 [90’]** | **7. SUMMARY DISCUSSIONS [30’]**  **8. CLOSING [10’]** |
| **12:30 – 13:30** | LUNCH | LUNCH | LUNCH |
| **13:30 – 15:00** | **3. REVIEW OF RTC/STC ACTIVITIES 2023.4 (CONT.) [80’]** | **5. RTC/STC WORK PLAN 2024/5 [CONT.] [90’]** | **WORKSHOP [90’]** |
| **15:00 – 15:30** | Coffee | Coffee | Coffee |
| **15:30 – 17:00** | **4. OTGA OPERATIONS [60’]**  **Q&A SESSION [30’]** | **6. FUTURE OF OTGA [60’]**  **Q&A SESSION [30’]** | **WORKSHOP [90’]** |