

APPENDIX I

(to the Rules of Procedure)

Technical arrangements for the elections of officers of the Commission and other Members of the Executive Council

[Notes: The “electoral groups” are listed in Appendix II to the Rules of Procedure.

St: Statutes of the Commission
R: Rules of procedure]

1. Nominations

General

- 1.1 A Nominations Committee shall be established by the Assembly during the course of each ordinary session (**R 12/2**).
- 1.2 Under the terms of Resolution EC-I.11 [*the Resolution should be replaced by a new one, including the new responsibilities of the Chairperson of the Nominations Committee – see 2.1 and 2.4 below*], the Nominations Committee’s function shall be to accept nominations for:
 - (i) the posts of Chairperson and Vice-Chairpersons of the Commission;
 - (ii) seats on the Executive Council;
and to forward all such nominations to the Assembly, having ensured that the procedures laid down under the paragraphs below are strictly adhered to.
- 1.3 In order to carry out its mandate, the Nominations Committee must therefore receive the Member States’ nominations which, in accordance with **St 6/B5**, may include:
 - (i) nominations of individuals for the post of Chairperson (the form attached hereto as Annex I shall be used to that effect);

- (ii) nominations of individuals, each for one of the five posts of Vice-Chairpersons (the form attached hereto as Annex II shall be used to that effect);
 - (iii) nominations of Member States for the remaining thirty-four seats (**St 7/A1**) on the Executive Council (the form attached hereto as Annex III shall be used to that effect).
- 1.4 The use of the forms attached hereto as Annexes I, II and III for nominations of candidates for the posts of Chairperson and Vice-Chairpersons of the Commission and for the remaining seats on the Executive Council, respectively, is mandatory for any nomination to be considered by the Nominations Committee.
- 1.5 In the case of nominations for the posts of Chairperson or Vice-Chairperson:
- (i) each candidate shall be authorized to act on behalf of the Member State of which he is a national (as shown on the standard form);
 - (ii) each nomination shall contain a declaration from the candidate that he is prepared to stand for the post for which he has been nominated and is willing to take on the obligations that would devolve upon him should he be elected (Resolution EC-I.11);
 - (iii) nominations for the post of Chairperson shall be submitted to the Executive Secretary in writing, using the standard form attached hereto as Annex I. Each candidate must be correctly seconded, that is to say by two other Member States (**R 13/2**);
 - (iv) nominations for a post of Vice-Chairperson shall be submitted to the Secretary in writing, using the standard form attached hereto as Annex II. Each candidate must be correctly seconded, that is to say by two other Member States from **the same electoral group as** the nominating Member State. (**R 13/4**) (*see Appendix II to the rules of Procedure*).
- 1.6 In the case of nominations for other seats on the Executive Council, nominations shall be submitted to the Executive Secretary in writing, using the standard form attached hereto as Annex III. The form shall be completed by an individual authorized to act on behalf of the Member State of which he is a national (as shown on the standard form).

- 1.7 Applications shall be admissible only if they reach the Secretariat of the Commission at least two full working days before the date of the session at which the elections will take place.

Specifics

- 1.8 The countries of all failed candidates in the elections for Officers will be automatically included in the list of States candidates for election to the Executive Council, unless the Head of any Delegation indicates that he does not wish his country to be considered for that election. Those Member States having submitted nominations for the post of Chairperson or a post of Vice-Chairperson do not have therefore to submit a nomination for membership of the Executive Council.

2. Election procedure

General

- 2.1 During the election meeting(s), the chairpersonship of the session shall be taken over by the Chairperson of the Nominations Committee (referred to below as “*the Chair*”).
- 2.2 Unless, in the absence of objections, it is decided otherwise, elections shall be by secret ballot.
- 2.3 For elections, a majority shall be the next integer immediately above half the number of ballot papers, excluding blank or invalid ballot papers. A ballot paper shall be invalid if it contains more names than the number of places to be filled.
- 2.4 The Chair will provide the Assembly with the information requested in **R 18/4**, that is to say:
 - (i) an updated listing of the IOC electoral groups, if necessary;
 - (ii) an updated listing of the distribution of seats on the Executive Council among the electoral groups, if necessary.The Chair will then ask those present if they need any clarification about procedural arrangements.
- 2.5 The elections will take place in the following order: Chairperson, Vice-Chairpersons and membership of the Executive Council.

- 2.6 The Chair will announce the title of the place(s) open to election, that is to say:
- (i) the post of Chairperson,
 - (ii) the five posts of Vice-Chairpersons, or
 - (iii) the remaining membership of the Executive Council.
- 2.7 The technical Secretary will announce the names of the candidates whose nominations for the place(s) open to election have been found to be in order by the Nominations Committee.
- 2.8 If the number(s) of the candidates equals the number(s) of elective places to be filled, that is to say:
- (i) one only in the case of election for the Chairperson,
 - (ii) one only from any of the five electoral groups in the case of election for the Vice-Chairpersons, and
 - (iii) up to the maximum numbers of remaining seats on the Executive Council per electoral groups in the case of election to other seats on the Executive Council (*see paragraph 2.12 below*), the Chair shall declare the candidate(s) or Member States elected.
- 2.9 If there are more candidates than elective places, the Chair will request the Secretariat to distribute ballot forms.
- 2.10 In the case of election of Officers only, the Chair will invite one speaker to introduce each candidate. Selection of these speakers will be the responsibility of the Head of each nominating Delegation. In the interest of economy of time, no other statements will be permitted, either from other supporters or from the candidates themselves.
- 2.11 In the case of election to the remaining seats on the Executive Council, the Chair will announce the maximum numbers of seats on the Executive Council remaining to be filled per electoral group, account being taken of the elections of the Chairperson and the Vice-Chairpersons.
- 2.12 It should indeed be noted that, once the Officers have been elected, 6 seats are already occupied on the Executive Council:
- (i) one seat for each of the five electoral groups of the Member States of which the five Vice-Chairpersons are nationals, and
 - (ii) one additional seat for the electoral group of the Member State of which the Chairperson is a national.

Therefore, “*the maximum numbers of seats on the Executive Council remaining to be filled per electoral group*” will be computed as the numbers given in **R 18/2**

- (a) *minus 2* for the electoral group of the Member State of which the Chairperson is a national, and
 - (b) *minus 1* for the other four electoral groups.
- 2.13 The Chair will then announce that the election is open and that votes should be cast.
- 2.14 A representative of each Member State “present and voting” should mark (a) cross(es) **(X)** against the candidate(s) of his choice on the ballot paper. **No other markings** should be made on the paper, under penalty of the ballot paper being declared void. In particular, the name of the Member State voting should NOT be recorded on the ballot paper.
- 2.15 For a ballot paper to be valid, it should contain (a) cross(es) against:
- (i) *only one of the names shown thereon* in the case of election for the Chairperson,
 - (ii) *only one of the names shown under any electoral group* in the case of election for the Vice-Chairpersons, and
 - (iii) *no more than the maximum numbers of seats on the Executive Council remaining to be filled per electoral group* in the case of election for other members of the Executive Council (*see paragraph 2.12 above*).

During the counting of the votes, the Chair will decide the validity of any ballot paper.

- 2.16 The ballot box will be opened, held up to show clearly to the Assembly that it is empty; it will then be closed and locked and the key handed to the Chair.
- 2.17 The technical Secretary will then read through the full list of Member States of the Commission and, as each name is read out, one member of the Delegation so called will come forward and place one ballot paper in the ballot box. The names of Member States that do not respond at the first call will be read out again at the end of the list. At the end of this process, the technical Secretary will announce the number of votes cast.

- 2.18 Following a decision of the Executive Council at its Seventeenth Session (Document IOC/EC-XVII/3 para. 419), “*the counting of votes will take place in a separate room in the presence of scrutineers from Member States and members of the Secretariat*”. The ballot box will therefore be moved by the technical Secretary, accompanied by the Chair and a small number of scrutineers assigned by the Assembly from among the Delegates, to a separate room assigned to this purpose. The ballot box will be opened and the *number* of ballot papers counted. If this does not correspond to the number of votes cast, the Chair will declare the vote void and the procedure will be repeated.
- 2.19 The technical Secretary will open each ballot paper and request the scrutineers to record the results of the vote, including the number of non-valid ballot papers (for which, in case of any doubt, the decision of the Chair may be required).
- 2.20 Back in the Plenary, the technical Secretary will announce the final results of the vote, including:
- (i) the number of votes cast;
 - (ii) the number of non-valid ballot papers received;
 - (iii) the number of valid votes cast;
 - (iv) the majority needed by any candidate for election, that is to say the next integer immediately above half the number of valid votes cast (*see paragraph 2.3 above*);
 - (v) the result of the ballot, that is to say who is elected and/or whether a further ballot is needed.

Election of Officers

- 2.21 When a single elective place is to be filled and no candidate obtains in the first ballot the majority required, a second ballot shall be taken which shall be restricted to the two candidates obtaining the larger number of votes. If in the second ballot the votes are equally divided, the decision shall be taken by drawing lots.

Election of Executive Council

- 2.22 When two or more places are to be filled at one time under the same conditions, those candidates obtaining a majority shall be

elected who receive the greatest number of votes in the first ballot up to the number of places subject to election. If all such places are not filled there shall be additional ballots to fill the remaining places, the voting being restricted to the candidates obtaining the greatest number of votes in the previous ballot, to a number not more than twice the places remaining to be filled. If, for the last place, candidates obtain the same number of votes, the decision between them shall be taken by drawing lots.

- 2.23 On completion of the elections, Heads of Delegations of Member States elected to the Executive Council should inform the Executive Secretary of the names of their representatives to serve on the Executive Council (**St 7/A2 & R 18/5**).

Objections

- 2.24 Objections may be made only on a “point of order” immediately after the result of a ballot has been announced.