



INTERGOVERNMENTAL OCEANOGRAPHIC COMMISSION
COMMISSION OCÉANOGRAPHIQUE INTERGOUVERNEMENTALE
COMISIÓN OCEANOGRÁFICA INTERGUBERNAMENTAL
МЕЖПРАВИТЕЛЬСТВЕННАЯ ОКЕАНОГРАФИЧЕСКАЯ КОМИССИЯ

اللجنة الدولية الحكومية لعلوم المحيطات

政府间海洋学委员会

UNESCO – 7 Place de Fontenoy - 75352 Paris Cedex 07 SP, France
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IOC Circular Letter No 2947
(Available in English and Spanish)

IOC/VR/BA/ah
13 June 2023

To : ICG/PTWS Tsunami National Contacts (TNC)
ICG/PTWS National Tsunami Warning Centres (NTWCs)
ICG/PTWS Tsunami Warning Focal Points (TWFP)
ICG/PTWS Chair and Vice-Chairs

Cc. : Official National Coordinating Bodies for liaison with IOC
Permanent Delegates/Observer Missions to UNESCO and
National Commissions for UNESCO of IOC ICG/PTWS
Directors of UNESCO and IOC Regional Offices in Asia/Pacific Region
Permanent Observers to ICG/PTWS
Regional Organizations cooperating with UNESCO/IOC
Director, Pacific Tsunami Warning Center (PTWC)
Director, International Tsunami Information Center (ITIC)
Director North West Pacific Tsunami Advisory Center (NWPTAC)
Director South China Sea Tsunami Advisory Center (SCSTAC)

Subject: Invitation to the Thirtieth Session of the Intergovernmental Coordination Group for the Pacific Tsunami Warning and Mitigation System (ICG/PTWS-XXX), Nuku'alofa, Kingdom of Tonga, 11–15 September 2023

The Intergovernmental Coordination Group for the Pacific Tsunami Warning and Mitigation System was first established by the IOC in 1965 as a cooperation mechanism for countries in the Pacific whose coastal areas are threatened by tsunamis. Through the ICG, Member States have designed and developed the Pacific Tsunami Warning and Mitigation System and work together to improve and sustain it.

I am pleased to invite you to nominate a delegation to ICG/PTWS-XXX by communicating the names, positions and contact details of your representatives directly on the website at <https://oceanexpert.org/event/3920> no later than 15 July 2023. For queries about registration please contact a.haidar@unesco.org.

As now customary, IOC and the IUGG Joint Tsunami Commission will host a Tsunami Workshop on the first day of the session (11 September 2023) at the same venue. The title of the workshop is “*Understanding and lessons learned from the tsunami generated by the Hunga-Tonga-Hunga-Ha'apai volcano eruption on 15 January 2022 for development of Tsunami Warning and Mitigation System for tsunamis generated by volcanoes and other non-seismic sources*”. Additional information about the workshop will become available soon on the session webpage.

Chairperson

Mr Ariel Hernan TROISI
Technical Secretary
Navy Hydrographic Service
Av. Montes de Oca 2124
C1270ABV Buenos Aires
ARGENTINA

Executive Secretary

Dr Vladimir RYABININ
Intergovernmental Oceanographic
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7 Place de Fontenoy
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Vice-Chairpersons

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Academika Kurchatova pl., 1
123182 Moscow
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Navy Captain (Ret) Directorate
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Dr Srinivasa Kumar TUMMALA
Director
Indian National Centre for Ocean
Information Services (INCOIS)
Pragathi Nagar (BO), Nizampet (SO)
Hyderabad 500090
INDIA

Dr Karim HILMI
Directeur de Recherche
Institut National de Recherche
Halieutique (INRH)
02, Boulevard Sidi Abderrahmane
Ain Diab
20180 Casablanca
MOROCCO

I wish to remind you that, according to IOC Resolution EC-XXXIX.8 (2006), membership of the ICG/PTWS consists of:

- Member States of the IOC within and bordering the Pacific Ocean and adjacent seas
- Observers from other IOC Member States
- Invited observers from organizations (including NGOs), programmes and projects, in accordance with the IOC rules and procedures.

The meeting agenda is technical in nature and delegates should be prepared to participate in the technical discussions. Let me also recommend to all recipients of this letter to give a thought about gender balance of your national delegation. A copy of the tentative agenda is appended to this letter as Annex 1. The working languages of the session are English and Spanish.

During this session, the ICG/PTWS will elect one Chairperson and two Vice-chairpersons who will be on duty until end of the 31st session in 2025. The election procedure and nomination forms are appended to this invitation (Annex 2). Nominations for the elections should be sent to me or handed over to my representative at the session until the third day of the ICG session, i.e. at the close of business on 13 September 2023. The current Officers of the ICG/PTWS below are eligible for one additional period:

- Chair: Mr Yuji Nishimae (Japan) – elected in December 2021 (1st term)
- Vice-Chair: Dr Wilfried Strauch (Nicaragua) – elected in December 2021 (1st term)
- Vice-Chair: Mr David Coetzee (New Zealand) – elected in December 2021 (1st term)

The deadline for submitting national reports to the ICG Technical Secretary, preferably in writing, is 15 July at the latest. In this document, please include the presentation of how national plans and efforts towards improving the tsunami warning and mitigation system will contribute to the development of the PTWS Implementation Plan. A template for national reports is attached hereafter as Annex 3.

An information note including suggested accommodation, airport transfers to the venue of the meeting and local information is appended to this letter as Annex 4. The general documentation and information for the meeting will be posted and updated on the session webpage as they become available. As is customary for intergovernmental meetings, participants are required to secure their own financial support to attend the session.

Member States contributions and commitment in the work of the intergovernmental work are also vital to sustain and further develop the System with the ultimate goal is to save lives across the Pacific Ocean.

With the assurances of my highest consideration, I remain,

Yours sincerely,

[signed]

Vladimir Ryabinin
Executive Secretary

Enclosures (4): Annex 1: Provisional Agenda
Annex 2: Election Procedure and Nomination Forms
Annex 3: Template for National Reports
Annex 4: Information Note

**Thirtieth Session of the Intergovernmental Coordination Group for the Pacific Tsunami
Warning and Mitigation System (ICG/PTWS-XXX)**

Nuku'alofa, Kingdom of Tonga

11–15 September 2023

PROVISIONAL AGENDA

- 1. WELCOME AND OPENING OF SESSION**
- 2. ORGANIZATION OF THE SESSION**
 - 2.1. ADOPTION OF AGENDA
 - 2.2. DESIGNATION OF THE RAPPORTEUR
 - 2.3. CONDUCT OF THE SESSION, TIMETABLE AND DOCUMENTATION
- 3. REPORT ON INTERSESSIONAL ACTIVITIES**
 - 3.1. CHAIRPERSON REPORT
 - 3.2. SECRETARIAT REPORT
 - 3.3. TOWS-WG REPORT
 - 3.4. TSUNAMI SERVICES PROVIDERS REPORT
 - 3.4.1.1. PTWC**
 - 3.4.1.2. NWPTAC**
 - 3.4.1.3. SCSTAC**
 - 3.5. ITIC'S REPORT
 - 3.6. NATIONAL PROGRESS REPORTS
 - 3.7. WORKING GROUPS AND TASK TEAM REPORTS
 - 3.8. REPORT OF PACIFIC WAVE EXERCISE 2022
 - 3.9. STATUS OF PROGRESS IN OTHER ICGS
 - 3.10. REPORTS FROM UN AND NON UN ORGANISATIONS
- 4. POLICY MATTERS**
 - 4.1. PTWS STATUS REPORT
 - 4.2. TSUNAMI READY RECOGNITION PROGRAMME
 - 4.3. MINIMUM COMPETENCIES FOR NATIONAL TSUNAMI WARNING CENTERS

- 4.4. INTEGRATION OF PTWS SENSORS NETWORKS FOR TSUNAMI DETECTION AND CHARACTERISATION
- 4.5. EXPANSION OF THE PTWS EARTHQUAKE SOURCE ZONE
- 4.6. PROVISION FOR TSUNAMI INFORMATION SERVICES FOR THE MARITIME COMMUNITY
- 4.7. REVISED USER'S MANUALS AND SERVICES OVERVIEW DOCUMENT
- 4.8. PACIFIC WAVE EXERCISE 2024
- 4.9. CENTRAL AMERICA TSUNAMI ADVISORY CENTER (CATAC)
- 4.10. OCEAN DECADE TSUNAMI PROGRAMME (ODTP)
- 5. PROGRAMME AND BUDGET FOR 2024–2025**
- 6. NEXT SESSION**
 - 6.1. CONFIRMATION OF DATE AND PLACE OF ICG/PTWS-XXXI
 - 6.2. TARGET DATE FOR ICG/PTWS-XXXII
- 7. ELECTIONS OF OFFICERS**
- 8. ANY OTHER BUSINESS**
- 9. ADOPTION OF DECISIONS AND RECOMMENDATIONS**
- 10. CLOSURE**

Elections of the Officers of the ICG

The Officers of the ICG/PTWS, namely one Chairperson and two Vice-chairpersons are elected at each session of the ICG for a mandate of two years.

The Chairperson shall declare the opening and closing of each session, direct the discussions and ensure observance of the [Rules of Procedure](#) of IOC, accord the right to speak, put questions to the vote and announce decisions. The Chairperson shall rule on points of order and, subject to these Rules, shall control the proceedings, maintain order and strive to work by consensus (Rule 38).

The Vice-chairpersons assist the Chairperson in his/her functions and substitute him/her when and where necessary.

The Chairperson and the Vice-chairpersons of a subsidiary body shall not remain in his/her mandate more than two successive terms (Rule 17.2 and Art. 7.2 of the [IOC Statutes](#)).

Nominations

Nominations of individuals to either the post of Chairperson or the posts of Vice-chairpersons shall be submitted by Member States through the officially designated Head of Delegation to the ICG/PTWS session or the IOC Focal Point in the Member State or through the Permanent Delegation to UNESCO.

Nominations shall be submitted in writing to the IOC Executive Secretary using **Form A** (Chairperson) or **Form B** (Vice-chairperson) and must reach the Executive Secretary or his representative on the second day of the meeting by close of business.

Each nomination shall contain a declaration from the candidate that he/she is prepared to stand for the post for which he/she has been nominated and is willing to take on the obligations that would devolve upon him/her, should he/she be elected. Each nomination shall also contain a CV with the profile of the candidate (**Form C**).

Each candidate must be seconded by two Member States of the ICG/PTWS other than the nominating Member State.

Elections

The IOC general practice is working and deciding by consensus (Rule 38.2).

Should voting be necessary, decisions shall be made by a simple majority of the valid votes cast (Technical arrangements 2.20(iv)), by secret ballot.

**Intergovernmental Coordination Group for the Pacific Tsunami Warning
and Mitigation System (ICG/PTWS)**

Biennial Elections

Form A – Chairperson

Name of Member State:

Name of Nominee:

I declare that I am prepared to stand for election to the post of Chairperson of the ICG/PTWS
and, if elected, to take an active part in the work of it.

Signature of the Nominee:

	<i>Second 1</i>	<i>Second 2</i>
Member State of the ICG/PTWS
Name in capitals
Position
Signature

Date sent to the IOC Secretariat	Date and time received by the IOC Secretariat
.....

Intergovernmental Coordination Group for the Pacific Tsunami Warning and Mitigation System (ICG/PTWS)

Biennial Elections

Form B – Vice-chairperson

Name of Member State:

Name of Nominee:

I declare that I am prepared to stand for election to the post of Vice-chairperson of the ICG/PTWS and, if elected, to take an active part in the work of it.

Signature of the Nominee:

	<i>Seconder 1</i>	<i>Seconder 2</i>
Member State of the ICG/PTWS
Name in capitals
Position
Signature

Date sent to the IOC Secretariat	Date and time received by the IOC Secretariat
.....

Intergovernmental Coordination Group for the Pacific Tsunami Warning and Mitigation System (ICG/PTWS)

Biennial Elections

Form C – CV of nominee

[NAME]

Date of birth:

Languages:

Address:

Phone number:

Fax number:

Email:

CURRENT POSITION

[Please insert text]

EDUCATION

[Please insert text]

PREVIOUS PROFESSIONAL EXPERIENCE

[Please insert text]

National Reports will be posted to the ICG/PTWS-XXX website without TWFP contact details

NATIONAL REPORT
Submitted by (country name)

BASIC INFORMATION

1. ICG/PTWS Tsunami National Contact (TNC)

The person designated by a Member State to an Intergovernmental Coordination Group (ICG) to represent his/her country in the coordination of international tsunami warning and mitigation activities. The person is part of the main stakeholders of the national tsunami warning and mitigation system. The person may be the Tsunami Warning Focal Point, from the national disaster management organization, from a technical or scientific institution, or from another agency with tsunami warning and mitigation responsibilities.

Name:

Title:

Organization:

Postal Address:

E-mail Address:

Telephone Number:

Fax Number:

Cellular Telephone Number:

2. ICG/PTWS Tsunami Warning Focal Point (TWFP)

A 24 x 7 point of contact (office, operational unit or position, not a person) officially designated by the NTWC or the government to receive and disseminate tsunami information from an ICG Tsunami Service Provider according to established National Standard Operating Procedures. The TWFP may or not be the NTWC.

TWFP Agency name: _

(if different from NTWC agency)

TWFP Agency Contact or Officer in Charge *(if different from NTWC Agency):*

Name:

Position:

Telephone Number:

Email Address:

Postal Address:

TWFP 24x7 point of contact (office, operational unit or position, **not a person**):

Name of office, operational unit or position:

E-mail Address:

Telephone Number:

Cellular phone number:

Fax:

National Tsunami Warning Centre (if different from the above)

A centre officially designated by the government to monitor and issue tsunami warnings and other related statements within their country according to established National Standard Operating Procedures

NTWC Agency Name:

NTWC Agency Contact or Officer in Charge (person):

Name:

Position:

Telephone Number:

Email address:

Postal Address:

3. Tsunami Advisor(s), if applicable

(Person, Committee or Agency managing Tsunami Mitigation in country)

Name:

Title:

Postal Address:

E-mail Address:

Emergency Telephone Number:

Emergency Fax Number:

Emergency Cellular Telephone Number:

4. Tsunami Standard Operating Procedures for a Local Tsunami (when a local tsunami hazard exists)

5. Tsunami Standard Operating Procedures for a Distant Tsunami (when a distant tsunami hazard exists)

For each situation, please provide the following:

- *What organization identifies and characterizes tsunamigenic events?*
- *What is the threshold or criteria for declaring a potential tsunami emergency?*
- *What organization acts on the information provided by the agency responsible for characterizing the potential tsunami threat?*
- *How is the tsunami information (warning, public safety action, etc) disseminated within country? Who is it disseminated to?*
- *How is the emergency situation terminated?*
- *For Distant Tsunami Procedures:
What actions were taken in response to tsunami bulletins issued by PTWC, NWPTAC, and/or SCSTAC during the intersessional period?*

6. National Sea Level Network

Please include a table with position and description of stations/sensors, and a map,

7. Information on Tsunami occurrences

Please include sea level observations, pictures, wave arrival descriptions, public, media, or other responses to warnings, lessons learned, etc.

8. Web sites (URLs) of national tsunami-related web sites

- 9. Summary plans of future tsunami warning and mitigation system improvements.**
This information will be used to aid the development of the PTWS Medium Term Strategy and the PTWS Implementation Plan.

NATIONAL PROGRAMMES AND ACTIVITIES INFORMATION

10. EXECUTIVE SUMMARY

Brief statement of no more than one page addressing all items discussed in the Narrative section of the National Report (below)

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.....
.....
.....

11. NARRATIVE

Detailed description of innovations or modifications to National tsunami warnings procedures or operations since last National Report, tsunami research projects, tsunami mitigation activities and best practices (especially in preparedness and emergency management), tsunami exercises, as well as public education programmes or other measures taken to heighten awareness of the tsunami hazard and risk.

.....

Date: Name:

30th SESSION OF THE INTERGOVERNMENTAL COORDINATION GROUP FOR THE PACIFIC TSUNAMI WARNING & MITIGATION SYSTEM (ICG/PTWS-XXX) OF THE INTERGOVERNMENTAL OCEANOGRAPHIC COMMISSION (IOC)

Nuku'alofa, Tonga

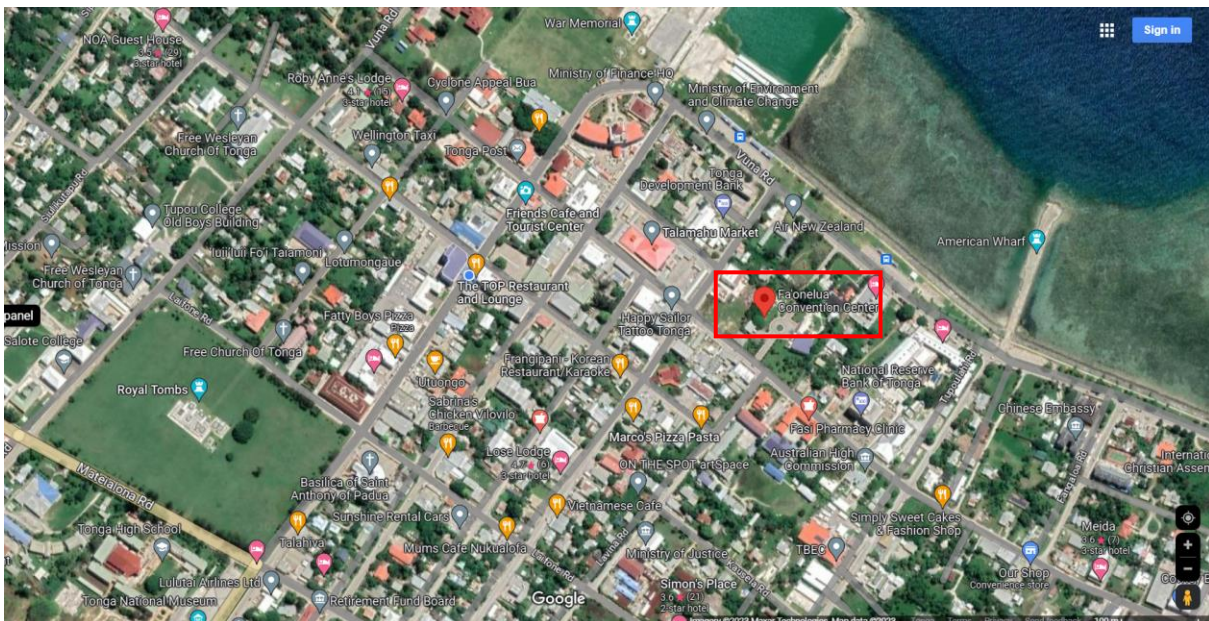
11–15 September 2023

INFORMATION NOTE FOR PARTICIPANTS

PLACE AND DATES OF THE SESSION

At the kind invitation of the Kingdom of Tonga, the thirtieth ICG/PTWS session of the IOC will be held in Nuku'alofa, Tonga from 11 to 15 September 2023.

The meeting will be held at the venue: Fa'onelua Convention Centre, Nuku'alofa, Tonga.



MEETING ARRANGEMENTS

The sessions will be conducted in English and Spanish, including provision of all working documents, as well as the provisional and final reports of the meetings.

The opening ceremony is planned to commence at 9:00 a.m. (UTC+14) on 11th September 2023. Registration of participants will start at 8:00 a.m. at the registration desk located at the entrance to the meeting room. Participants will receive identification badges at the time of registration. Staff of the Tonga Meteorological Services will be on site at the meeting venue to assist with any matters that may arise.

The documents will be made available on the [meeting website](#). Please also be informed that the meeting will be paperless.

ENTRY/VISA REQUIREMENTS

When arriving at the Fua'amotu International Airport, travelers must proceed immediately to an Immigration/Customs Officer at Passport Control booths provided for the necessary immigration clearances. Please note that travelers are required to hold passports with a validity of a minimum of 6 months when entering Tonga.

Issuing of visitor visa on arrival shall be subject to conditions, including, that the traveler holds a valid return ticket out of the country to a country which he/she shall be permitted to enter, and the Customs officer is satisfied that the traveler has sufficient funds to financially maintain himself whilst in the country.

Travelers who are citizens of the following countries may be issued a 30-day visitor visa on arrival into Tonga:

COUNTRIES NOT REQUIRING VISA (72)

1. Australia
2. Austria
3. Bahamas
4. Barbados
5. Belgium
6. Brazil
7. Brunei Darussalam
8. Bulgaria
9. Canada
10. Cook Island
11. Cyprus
12. Czech Republic
13. Denmark
14. Dominica
15. Estonia
16. Federated States of Micronesia
17. Fiji
18. Finland
19. France
20. Germany
21. Greece
22. Hong Kong
23. Hungary
24. Ireland
25. Israel
26. Italy
27. Japan
28. Kiribati
29. Latvia
30. Lithuania
31. Luxembourg
32. Macau
33. Malaysia
34. Malta
35. Marshall Island
36. Monaco
37. Nauru
38. Netherlands
39. New Caledonia (French Passports)
40. New Zealand
41. Niue (Holders of New Zealand Passport)
43. Norway
44. Palau
45. Papua New Guinea
46. People's Republic of China
47. Poland
48. Portugal
49. Romania
50. Russian Federation
51. Samoa
52. Seychelles
53. Singapore
54. Slovakia
55. Slovenia
56. Solomon Island
57. South Korea (Republic of Korea)
58. Spain
59. St Kitts & Nevis
60. St Lucia
61. St Vincent & The Grenadines
62. Sweden
63. Switzerland
64. Tahiti (French Passport Holders)
65. Tokelau (Holders of NZ Passports)
66. Turkey
67. Tuvalu
68. Ukraine
69. United Kingdom – Great Britain & Northern Ireland
70. United States of America
71. Vanuatu
72. Wallis & Futuna (French Passport Holders)

Citizens of all other countries need visas to enter Tonga (prior to arrival). A genuine visitor intending to visit Tonga for a period of not less than 30 days is required to obtain an entry permit issued by the Immigration Department of the Ministry of Foreign Affairs prior to arriving in Tonga. For further details contact us on email: tongapermit@gmail.com .

Participants requiring visa should apply for visa in advance before the travel date. If further assistance is required please contact Mr. Ofa Faanunu, Director of Meteorology at (676) 7733403, email: ofaf@met.gov.to or Mr. Laitia Fifita, Deputy Director of Meteorology at (676) 7711964, email: laitiaf@met.gov.to .

LOCAL COORDINATION

Information and contact details of the Local Organizing Committee (LOC)

For any further information please contact the LOC at the following address:

Local Coordinators for the 30th Session of the IGC/PTWS:

1. Mr. Laitia Fifita (Deputy Director)
Tonga Meteorological Services
Nuku'alofa, TONGA
Phone: (676) 7711964
Email: igcptws30localsec@met.gov.to
2. Ms. Seluvaia 'Ilohia (Chief Environment Monitoring & Data Management)
Tonga Meteorological Services
Nuku'alofa, TONGA
Phone: (676) 7765993
Email: igcptws30localsec@met.gov.to
3. Mr. Filipe Hingano (Chief Technician)
Tonga Meteorological Services
Nuku'alofa, TONGA
Phone: (676) 7753208
Email: igcptws30localsec@met.gov.to

HOTEL ACCOMMODATION AND RESERVATION

Refer to Appendix A for Hotel/Accommodation Information and to how to organize accommodation.

TRANSPORTATION FROM AND TO THE AIRPORT

Participants are recommended to check with your booked accommodation whether airport transport is provided. Taxi Services are also available on arrival at the airport. Cost of Taxi from the Airport into Nuku'alofa is around \$TOP50.

Participants who require further assistance in terms of transportation from the Airport to Nuku'alofa should notify the local organizing committee of their travel itinerary in advance.

MODE OF PAYMENT/CURRENCY

Tonga's currency is the **Tongan Pa'anga (TOP)**.

The average exchange rate is as follows, but exchange rates is subject to be change on the day:

- 1 Euro = 2.65 Tongan Pa'anga
- 1 USD = 2.24 Tongan Pa'anga
- 1 CHF = 2.23 Tongan Pa'anga

Notes are issued in denominations of TOP 100, 50, 20,10,5. Coins come in denominations of 5, 10, 20, 50 and 100.

Most banks in Nuku'alofa have foreign exchange counters and opens from Monday to Friday from 9.00 a.m. to 4.00 p.m., Saturday from 9.00am to 12.00pm except on Sundays. ATM machines is also available throughout the CBD area, Airport and outlets within the country. VISA and MASTERCARD cards are widely accepted in hotels, shops and stores.

CLIMATE IN NUKU'ALOFA IN SEPTEMBER

Climate data during September in Nuku'alofa, Tonga are listed below:

- Mean daily temperature: 22.2°C
- Mean maximum temperature: 25.6°C
- Mean minimum temperature: 18.8°C
- Highest maximum temperature (on record for September):30.5°C
- Lowest minimum temperature (on record for September): 10.6°C
- Mean precipitation:111.2 mm
- Number of days with precipitation ≥ 0.1 mm: 12 days
- Mean MSL Pressure: 1016.9hPa
- Mean duration of sunshine: 12 hrs/day

For daily updated weather information and forecasts, please visit the Tonga Meteorological Services website at: www.met.gov.to

OTHER

The electrical current in Tonga is 220-240 Volts, and the type of plug normally used is shown below.



Please bring an adaptor if your power plugs are different for your own use during the meeting.

10. IOC Secretariat

Any additional information concerning the arrangements for the session may be requested from:

Bernardo Aliaga	b.aliaga@unesco.org	
Angelos Haidar	a.haidar@unesco.org	+33145680665

APPENDIX A: LIST OF RECOMMENDED HOTELS

Hotel names and distance from venue	Contact details for reservation	Standard Room per night (TOP)		Deluxe Room per night (TOP)
		Single	Double	
Tanoa International Dateline Hotel **** (5min walk to venue)	Tel: (676) 20700 dateline@tanoahotels.com resdateline@tanoahotels.com	NA	\$377.00TOP Superior Room In eastern side (Complimentary breakfast & Wi-Fi)	Ocean View \$485TOP (Complimentary breakfast & Basic Wi-Fi)
			\$410TOP Superior Room in the western side (Complimentary breakfast & Wi-Fi)	
Simon's Place ** (30min walk to venue)	Tel: (676) 22797 simonsplaceto nga@gmail.com	NA	\$300.00TOP (Includes breakfast/ Air Condition and Free Wi-Fi)	NA
Emerald Hotel **** (15min walk to venue)	Tel: (676) 22888 EmeraldHotelTonga@gmail.com	NA	\$200.00TOP (includes breakfast and unlimited Wi-Fi.) Please note this is a special offer if more than 5 are booked to stay during the period of the meeting.	Twin rooms: \$TOP250, O/view King rooms \$TOP280, O/view Executive rooms: \$TOP349 (includes breakfast and unlimited Wi-Fi.)
Noa Guest House (30min walk to venue)	Tel: (676) 21810 noaquesthouse@noaenterprises.com	\$70.00TOP (Shared facility) (No free Wi-Fi, No breakfast/	\$70.00TOP (Shared facility) (No free Wi-Fi, No breakfast/ lunch and dinner. Kitchen is available for	\$150.00TOP (Private) (No free Wi-Fi, No breakfast/ lunch and dinner.

Hotel names and distance from venue	Contact details for reservation	Standard Room per night (TOP)		Deluxe Room per night (TOP)
		Single	Double	
		lunch and dinner. Kitchen is available for guest to do their own cooking.)	guest to do their own cooking.)	Kitchen is available for guest to do their own cooking.)
Tungi Colonade *** (25min walk to venue)	Tel: (676) 23528 tcc123528@tunganicolonade.com	\$120TOP (Includes one Queen size bed/extra sofa/air condition, breakfast, private facility & free Wi-Fi)	\$200TOP (Includes two Queen size beds, 3 sofas, breakfast/private facility/free Wi-Fi)	NA
Little Italy *** (35min walk to venue)	Tel: (676) 25053 melangel@kalianet.to	TOP\$240 (standard rooms) includes Breakfast & Free WIFI	TOP\$290 (Oceanview) includes Breakfast & Free WIFI	NA
Waterfront lodge **** (40min walk to venue)	Tel: (676) 25260 waterfro1@kalianet.to	NA	\$300 (4 Sea view Rooms) \$280 (4 Garden View Rooms) Free Breakfast included in the morning but lunch and dinner you will be pay if you need. Internet: For the first day of stay internet will be free. But for the	NA

Hotel names and distance from venue	Contact details for reservation	Standard Room per night (TOP)		Deluxe Room per night (TOP)
		Single	Double	
			remaining days of your stay, you can choose to pay for internet if needed.	
Seaview lodge **** (30min walk to venue)	Tel: (676) 23709 seaview.tonga@gmail.com	TOP\$300 Standard Room Includes Breakfast & Free Wi-Fi	TOP\$380 Garden view room (With Balcony, facing Tropical Garden) Includes Breakfast & Free Wi-Fi	\$470 Seaview Room (With Balcony, facing Oceanfront) Includes Breakfast & Free Wi-Fi
Meida Hotel ***	Tel: (676) 28193/22193 meidahotel@gmail.com	4 Single rooms available (TOP\$150)	3 Doubles and balcony rooms available (TOP \$200)	1 En-suite room available (TOP \$280)

Participants are encouraged to make their own bookings directly with the hotel/accommodation through the contacts here. Prices may vary according to season. The list above are those accommodation in the vicinity of the CBD and close to the venue. More detailed information is available is also available through booking.com. However, those that require assistance in securing accommodation can make arrangements through the local secretariat at email: icqptws30localsec@met.gov.to