Timeline and Activities	Year 1 (2020)			Year 2 (2021)				Year 3 (2022)				YEAR 4 (2023)
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
	Apr-jun	Jul-Sep	Oct-Dec	Jan-mar	Apr-jun	Jul-sep	Oct-Dec	Jan-mar	Apr-jun	Jul-sep	Oct-Dec	Jan-mar
WP1: Project Management and Coordination												
1.1 Project manager	*X (1-apr))*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	
Monthly reports	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	
Annual report (D1.1)			*X*				*X*				*X*	
1.2 Admin assistant (50%)	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	
1.3 Steering Group meetings		*X(v)*					*X(v)*	*X(v)*	*X*	*X(v)*	*X(v)*	*X*
Email the steering group, update	*X*			*X*	*X*	*X*						
Set a date for a virtual SG meeting, draft the agenda	*X*				*X*	*X*						
SG meeting report		*X*					*X*					
1.4 External evaluation										*X*		
Evaluation report (D1.2)												
1.5 Project wrap-up meeting												*X*
Final report (D1.3)												
WP2: Technology development	Year 1 (2020)			Year 2 (2021)				Year 3 (2022)				YEAR 4 (2023)
2.1 Global Hub Development		*X*	*X*									
Global hub technology framework developed (D2.1)		*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*
Regional node technology developed (D2.2)		*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*
2.2 Further development of ODISCat		*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*
Regional communities and global partners contribute to ODIScat		*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*
2.3 ODIS development		*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*
Consultation with all pilot partners on ODIS development	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*
Platforms established for communications and exchange of content	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*
Action plan and way forward developed for ODIS architecture		*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*	*X*

ToR for contractor (for ODIS-arch) finalised and advertised		X										
Publish ODIS reference architecture (principles and guidelines to link information systems) (D2.3)				X		X				X		X
Specifications for automated validation published (D2.4)				X		X						
Cross reference capability in participating repository nodes that exposes the assets from other nodes in context for users (D2.5)				X								
Metrics reporting functionality from repository nodes (D2.6)				X	X	X	X	X	X	X	X	X
At least two working implementations with the ODIS Architecture of regional node information systems that assemble global and local resources (D2.7)				X								
Feedback mechanisms to collect, summarize and report on applications from the Infrastructure that can be shared in the ocean data and information community (D2.8)				X	X	X	X	X	X	X	X	X
2.4 ODIS technical meetings	X (v)	X (v)	X (v)	X (v)	X (v)	X (v)	X (v)	X (v)	X (v)	X (v)	X (v)	X (v)
ODIS technical meeting reports	X	X	X	X	X	X	X	X	X	X	X	X
2.5 EurOcean service integration				X	X	X	X	X	X	X	X	X
2.6 MarineTraining.eu service integration				X	X	X	X	X	X	X	X	X
WP3: Establishment and initial support of the nodes	Year 1 (2020)			Year 2 (2021)				Year 3 (2022)				YEAR 4 (2023)
3.1 Global node establishment and operation												
Contact existing global partners	X											
Engage new global partners	X	X	X	X	X	X	X	X	X	X	X	X
Global hub system established (D3.1)					X							
Global hub system operational (D3.2)					X	X	X	X	X	X	X	X
3.2 LAC (IOCARIBE+) node												
3.2.1 discuss stakeholder identification with Secretariat	X(v)											
3.3.2 create mailing list (OE) for regional stakeholders		X	X	X								
3.2.3 video meeting/webinar with regional stakeholders	X											
3.2.4 identify D&I needs/ content types/services	X											
Installation / startup of regional /thematic Ocean InfoHub portal (D3.3)		X										

	1	2	3	4	5	6	7	8	9	10	11	12
Customisation of portal (D3.4)							X	X	X	X		
Performance testing and remediation of issues (D3.5)							X	X	X	X	X	X
Technical and related support from PO until capacity is in place in node (D3.6)			X	X	X	X	X	X	X	X	X	X
Establishment of national / regional networks of content providers (D3.7)			X	X	X	X	X	X	X	X	X	X
Population of regional nodes with content (D3.8)			X	X	X	X	X	X	X	X	X	X
3.3 IOCAFRICA node												
3.4.1 discuss stakeholder identification with Secretariat	X(v)											
3.4.2 create mailing list in OceanExpert (group) for regional stakeholders		X	X	X								
3.4.3 video meeting/webinar with regional stakeholders	X											
3.2.4 identify D&I needs/ content types/services	X											
Installation / startup of regional /thematic Ocean InfoHub portal (D3.3)		X										
Customisation of portal (D3.4)			X									
Performance testing and remediation of issues (D3.5)			X	X	X	X	X	X	X	X	X	X
Technical and related support from PO until capacity is in place in node (D3.6)			X	X	X	X	X	X	X	X	X	X
Establishment of national / regional networks of content providers (D3.7)			X	X	X	X	X	X	X	X	X	X
Population of regional nodes with content (D3.8)			X	X	X	X	X	X	X	X	X	X
3.4 Pacific SIDS node												
3.4.1 discuss stakeholder identification with Secretariat	X(v)											
3.4.2 create mailing list in OceanExpert (group) for regional stakeholders		X	X	X								
3.4.3 video meeting/webinar with regional stakeholders	X											
3.2.4 identify D&I needs/ content types/services	X											
Installation / startup of regional /thematic Ocean InfoHub portal (D3.3)		X										
Customisation of portal (D3.4)			X	X	X	X	X	X	X	X	X	X
Performance testing and remediation of issues (D3.5)			X	X	X	X	X	X	X	X	X	X
Technical and related support from PO until capacity is in place in node (D3.6)			X	X	X	X	X	X	X	X	X	X
Establishment of national / regional networks of content providers (D3.7)			X	X	X	X	X	X	X	X	X	X
Population of regional nodes with content (D3.8)			X	X	X	X	X	X	X	X	X	X

	Year 1 (2020)			Year 2 (2021)				Year 3 (2022)				YEAR 4 (2023)
3.5 Thematic nodes establishment and operation			X	X	X	X	X	X	X	X	X	X
3.6 Match-making service development and operation, assisting end users with CD queries			X	X	X	X	X	X	X	X	X	X
WP4: Training and capacity development of the nodes												
4.1 development of online training modules (6 modules)			X	X	X	X	X	X	X	X	X	X
Operations manuals (D4.1)					X	X	X	X	X	X	X	X
Online training courses (D4.2)						X	X	X	X	X	X	X
Communication skills course (D4.4)									X			
4.2 in-class training courses						X		X				
Coordinated staffing, professional development and other strategies (D4.3)				X	X	X	X	X	X	X	X	X
4.3 online hosting of training materials					X	X	X	X	X	X	X	X
WP5: Communication, users marketing and feedback:												
Implementation of the communications plan (D5.1)	X	X	X	X	X	X	X	X	X	X	X	X
5.1 participation in meeting and workshops (D5.2)	Xv	Xv	Xv	Xv	Xv	Xv	Xv	X	X	X	X	X
Regional / global webinars *cross ref with WP3	X	X	X	X	X	X	X	X	X	X	X	X
5.2 community surveys (by global hub and regional nodes)	X	X	X	X	X	X	X	X	X	X	X	X
Engage with global partners to ID needs	X		X	X				X				
Engage with three regional communities to ID needs	X		X	X				X				
5.3 communication services including social media, web site	X	X	X	X	X	X	X	X	X	X	X	X
News releases, communications materials developed (national, regional, international) (D5.3)			X	X	X	X	X	X	X	X	X	X
Raise awareness for collaboration via IOC Circular Letter to Member States/ Presentations at events		X	X	X	X	X	X					
Mailing lists set up (D5.4)* Mailing list activity also in WP3		X										
Logo developed		X										
OIH web page on IODE site updated by Project Manager	X											
Contributor and user satisfaction surveys / reports (D5.5)			X					X				X

Active updates on project progress: Project Steering Group/ IOC/CD Secretariat and IOC regional offices/ IODE Secretariat/ Member State contacts	X	X	X	X	X	X	X				X	
Updated needs assessments (D5.6) * the same as WP3 needs assessments?				X				X				X
5.4 publications and reports	X	X	X	X	X	X	X	X	X	X	X	X

KEY
Xv = virtual meetings due to Covid19
Done
To Do this quarter
No time frame specified yet