



**SG-OBPS MONTHLY VIRTUAL MEETING (ONE HOUR)**  
**WEDNESDAY 10 June 2020, 15.00 CEST**

**SG-OBPS meeting**

**Wed, Jun 10, 2020 3:00 PM - 4:30 PM (CEST)**

**Please join my meeting from your computer, tablet or smartphone.**

**<https://global.gotomeeting.com/join/538638805>**

**This meeting is locked with a password: 965071**

Present: Pauline Simpson, Johannes Karstensen, Jay Pearlman, Françoise Pearlman, Juliet Hermes, Arno Lambert, Claudia Delgado, Frank Muller-Karger, Mark Bushnell, Katherina Schoo, Adam Leadbetter, Pier Luigi Buttigieg, Cristian Munoz, Nick Roden, Rachel Przeslawski

Apologies: Kirsten Isensee / Ana Lara Lopez / Peter Pissierssens

CHAIR: Johannes Karstensen

**2020 WORK PLAN - PLEASE UPDATE:** <https://docs.google.com/document/d/1-grHE3zKa11WyIJw4hJ4LqPiIxxkdhadcvCHlzBjvFY0/edit?usp=sharing>

ACTIONS OUTSTANDING FROM SG VIRTUALS	Who Assigned	Date assigned	Date Due
OBPS Network/Alliance: Workshop Individuals who have asked to engage with OBPS now have a group name but how do we take this forward?	JK/PS/RP)	08 Jan 2020 (PS chased 02/06/20)	

<ul style="list-style-type: none"> <li>One page document describing the structure and working of the new <b>OBPS Network</b> to be uploaded to website (JK will draft and circulate) on website put description of network and way to apply (JK/PS/RP)</li> <li>WP leads will send a holding email to those individuals who have responded with interest to be involved from the workshop follow up email(CD; JK)</li> <li>Create a list of OBPS needs (FP/EH?)</li> </ul>	CD; JK FP/EH		
<ul style="list-style-type: none"> <li><b>Arno to set up CM metrics test on interface. Also to setup GA for repository-wide on .org</b></li> </ul>	AL	11 Mar 2020 CM reports	
<b>OBPS link to JCOMM OCG network pages (Emma)</b> <ul style="list-style-type: none"> <li>need a separate call (EH)</li> </ul>	EH	11 Mar 2020 <b>(PS chased 02/06/20)</b>	

SG ACTIONS/DECISIONS TO BE MADE THIS MONTH		PRIORITY	OUTCOME
<b>WP1</b>	<ul style="list-style-type: none"> <li>Date and format of workshop</li> <li>Date of 2020 'annual' SG</li> <li>Work Plan requires to be updated by all WP leads</li> </ul>	1 1 1	<ul style="list-style-type: none"> <li>A new survey will be sent out to all SG today, including the '8 day' EH option <b>DONE</b></li> <li>Survey SG to decide preferences on session/sessions for the annual SG which would be organized after the workshop date (PS)</li> <li>All WP leads to update their section of the Work Plan by end Jun 2020</li> </ul>
<b>WP3</b>	General attitude to adding new vocabs (particulars to be discussed in WP3): <ul style="list-style-type: none"> <li>Very inclusive</li> <li>Moderate QC</li> <li>High QC</li> </ul>		<ul style="list-style-type: none"> <li>PLB unable to stay for discussion - Ocean Data meeting. Tabled for July meeting</li> </ul>
<b>WP5</b>	<ul style="list-style-type: none"> <li>Who will write 'From the Repository' and 'Success Story' for July newsletter?</li> <li>What is the official name of the OBPS project to be used on all communications</li> </ul>	1	<ul style="list-style-type: none"> <li>From the repository section - PS/ES will provide a para which could also double as success story</li> <li>PS to obtain a definitive format of OBPS name from IOC Decision/Peter P.</li> </ul>
<b>WP7</b>	<ul style="list-style-type: none"> <li>Apart from SG who should receive the CD survey results</li> </ul>	2	<ul style="list-style-type: none"> <li>JP to send email to Claudia with names additional to SG who should receive the survey results.</li> </ul>

AOB	<ul style="list-style-type: none"> <li>• Inclusion and diversity - should it be covered in the workshop</li> </ul>		<ul style="list-style-type: none"> <li>• Any statement on inclusion and diversity attributed to SG OBPS must be agreed by all members of the SG and/or their parent organizations</li> </ul>
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2020_10 June	Topics discussed
<p><b>WP1_ PROJECT MANAGEMENT</b> Pauline, Emma, Peter, Johannes and Jay</p>	<ul style="list-style-type: none"> <li>• <a href="#">Action items from previous virtuals update (see table above)</a>. Whilst they have been 'chased' how to progress the action items now JP - Suggested to have a Due date column to table (added) EH - discuss the actions within the WPs and an SG quarterly/6 monthly review.</li> <li>• <a href="#">Review Work Plan progress</a> - Now 6 months into this years work plan <b>ACTION: All agreed to update the work plan by end of June</b></li> <li>• <a href="#">SG-OBPS on IODE Calendar</a> - SG virtuals now being entered onto IODE calendar record, all SG will have received invitations for virtuals for the rest of the year Highlighted that the invitations have appeared in Junk folder for many SG</li> <li>• <a href="#">SG Meeting Mechanism - Action/Decisions to be made this month (Johannes/Jay)</a> JK - because of the shortness of the meeting WP should only report substantive work - actual work to be done in separate WP meetings. EH - do not talk about the process during the meeting . Topics to be reported on agenda JP - new table of actions/decisions required by WP at each SG and that table should be discussed first.</li> <li>• <a href="#">Workshop update Agenda for OBPS Workshop IV Virtual</a>. Date and duration of workshop IV to be decided. New survey to be sent out today to all SG. Decision to be made by Friday 12 Jun. <b>DECISION</b></li> <li>• <a href="#">SG-OBPS Annual virtual - new date discussion</a> <b>DECISION</b> PS - now that the workshop is virtual there is no reason for the annual SG to be back to back, however it does need to be scheduled after the workshop to address recommendations. 14 Oct already in the calendar as a virtual SG. SG requested a survey on options of date and length of session/s</li> </ul>
<p><b>WP2_ OPERATIONS</b> Pauline and Arno</p>	<ul style="list-style-type: none"> <li>• <a href="#">Search logic update (Pauline)</a> PS reported that the new search logic had now been implemented by E84 and was working well</li> </ul>
<p><b>WP3_ ADVANCED TECHNOLOGY</b> Pier Luigi and Adam</p>	<ul style="list-style-type: none"> <li>• <a href="#">Vocabulary expansion (PLB and PS)</a></li> <li>• <a href="#">TechOceanS resources (PLB)</a> Express thoughts on allocation of ~25k EUR to link automated tech developed in TechOceanS (H2020) to the OBPS + 36PM PhD + ~10PM Post-doc</li> <li>• <a href="#">Potential AGROVOC link (PLB)</a></li> </ul>

		<ul style="list-style-type: none"> <li>• <a href="#">OIH Africa regional hub (PLB)</a></li> <li>• <a href="#">GOOS EOQ ontology content (PLB)</a></li> </ul> <p>PLB had to leave for another ocean data meeting so these were not discussed - add to next month agenda</p>
	<p><b>WP4_ PUBLICATIONS, REVIEW AND ENDORSEMENT PROCESSES</b>  <b>Johannes and Juliet</b></p>	<ul style="list-style-type: none"> <li>• <a href="https://docs.google.com/document/d/1TM7yOK4dSzIB675Ef0W0quzA8v37Lt5-PwCU5oXL_0o/edit">Endorsement process (Juliet)</a></li> </ul> <p>JH - new document for SG to comment  CM - will this become a Workshop IV presentation; can he share it with Peter Haugan?</p>
	<p><b>WP5_ COMMUNICATION AND OUTREACH</b>  <b>Francoise and Rachel</b></p>	<ul style="list-style-type: none"> <li>• <a href="https://docs.google.com/document/d/116CRDirevNNZQ3T-b0HRVkdVqcCiO_MAWDagaNfrqnU/edit">Communication Plan outline (Francoise)</a></li> </ul> <p>FP - outline available for SG comment and also content; will develop the plan and present at the July SG  JK - ensure that we use the correct name for OBPS eg. the one used in the IOC Decision.  <b>ACTION : PS to obtain definitive format of OBPS name from IOC Decision/Peter P.</b></p> <ul style="list-style-type: none"> <li>• <a href="https://docs.google.com/spreadsheets/d/1W2kzD_jfI0UZd5YKTj5IeCsbHz4xq9A1bGI2-kbNBOM/edit?usp=sharing">Website review by 06 Jun</a></li> </ul> <p>Spreadsheet for review comments by 30 Jun. Greyed out cells have already been edited.  Once complete then decision on which edits can be done by Rachel or Arno  JK - queried inclusion of SG names in About page and also WP definitions  PS - new about page(not yet uploaded) links to the SG membership on OceanExpert. Discussion about WP to be offline</p> <ul style="list-style-type: none"> <li>• <a href="#">Newsletter frequency (Rachel)</a></li> </ul> <p>RP - to be discussed in the Communication Strategy/Plan exercise</p>

<p><b>WP6_USER COMMUNITIES</b> Mark and Frank</p>	<ul style="list-style-type: none"> <li>• <i>Forum (Mark/Nick) Skype call planned for 11 June w/ Raïssa and Nick, much appreciated!</i></li> <li>• <i>UN Decade (Frank) - no response received</i>  FMK - proposed actions but nothing received back;  KS - so much feedback so they are still working on it, but they will be shared;  JP - submit proposals next month - talk with PP and EH and KS to agree path forward;  FMK - working with GEO Blue Planet Sargassum community,  PS - OBPS search UI embedded into their Sargassum Information Hub;  <b>ACTION: PS/Emily Smail will provide a paragraph on this for the July Newsletter.</b>  JP - ECOP activity in the Decade - CH/JVS contact Vladimir to suggest ECOPs;  PLB - Asked clarification on why Vladimir was to be contacted rather than ECOP lead, need to health-check the ECOP: was very well promoted at the All-Atlantic Forum, but no responses for registrations from Cora and others for many weeks  FMK - Capacity Development: conversations happening with IOC regional offices in Africa, The Ocean Foundation. eg. CD linking all stakeholders (government, NGO, private sector). FMK invited all SG to be involved.  CD - meeting on Capacity Development in Decade tomorrow (Alison etc); OBPS well represented</li> <li>• <b>Maintaining an interaction log (Mark)</b> <a href="https://drive.google.com/open?id=1yRRJi26QWE3qmPYIXrAA5brPTYXTq3iE">https://drive.google.com/open?id=1yRRJi26QWE3qmPYIXrAA5brPTYXTq3iE</a></li> </ul>
<p><b>WP7_TRAINING AND CAPACITY DEVELOPMENT</b> Claudia and Ana</p>	<ul style="list-style-type: none"> <li>• <i>CD Survey (Claudia): deadline is 13 June 2020; 59 responses received as of 10 June 15.00 (CEST).</i>  Results will be distributed to SG - CD who else should receive the results?  <b>ACTION: JP to send email to Claudia names additional to SG who should receive the survey results.</b>  CD - assessment of survey will be done after results 'cleaned'; item for newsletter agreed</li> </ul>
<p><b>AOB</b></p>	<ul style="list-style-type: none"> <li>• <i>Inclusion and Diversity</i>  FMK - inclusion and diversity should it be addressed in the workshop?  PS - the Ethics session could cover?  JP - SG co-chairs will make a statement  AdamL - cautioned about making a blanket statement from the SG (because parent orgs would need to endorse beforehand)  JH - what will the statement say?  FMK - it should emphasize that OBPS should encourage diversity; in the formation of BP, methodologies should be accessible to all communities  <b>DECISION: any statement on inclusion and diversity attributed to SG OBPS must be agreed by all members of the SG and/or parent organizations</b></li> </ul> <p><b>Meeting closed at: 16.20 CEST</b></p> <p><b>Next Meeting: Wed 08 July 2020</b></p>

