



IOC STEERING GROUP FOR THE OCEAN BEST PRACTICES SYSTEM (SG-OBPS)

04-06 DEC 2019

International Oceanographic Data and Information Exchange (IODE)
of the Intergovernmental Oceanographic Commission of UNESCO
Project Office for IODE, Pakhuis 61, Wandelaarkaai 7, 8400 Oostende, Belgium

AGENDA

WEDNESDAY 04 DEC	
1.	<p>09.00 OPENING OF THE MEETING</p> <p>Welcoming remarks and OBPS history: from there to here. Emma Heslop GOOS</p>
2.	<p>09.45 ADMINISTRATIVE ARRANGEMENTS</p> <p>This agenda item will be introduced by Greg Reed</p> <p>2.1 Adoption of the agenda and timetable 2.2. Introduction of the participants</p>
3.	<p>ELECTION OF CHAIR (OR CO-CHAIRS)</p> <p>Chair will conduct the meeting</p>
	<p>1030 Break</p>
4.	<p>11.00 TERMS OF REFERENCE OF THE SG-OBPS AND PROJECT IMPLEMENTATION PLAN - Working Draft</p> <p>This agenda item will be introduced by Pauline Simpson Members will be invited to review in detail, and validate the draft Project Implementation Plan Sections 1-4 (DOC_OBPS-1/1) , which includes the OBPS Project overview and an introduction to the responsibilities and working of the SG</p>
	<p>12.30 Lunch</p>

5.	<p>13.30 CURRENT STATUS OF OBPS OPERATIONS</p> <p>The BPWG lead for each main topic area over the last two years will present the current status, achievements and already proposed developments for each topic</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Repository (PS)</td> <td style="width: 50%;">Technology Development (PLB)</td> </tr> <tr> <td>Journal (JK)</td> <td>Communication and Outreach (FP)</td> </tr> <tr> <td>Training and Capacity Building (CD)</td> <td></td> </tr> </table>	Repository (PS)	Technology Development (PLB)	Journal (JK)	Communication and Outreach (FP)	Training and Capacity Building (CD)	
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	<p>15.00 Break</p>						
6.	<p>15.30 RECOMMENDATIONS AND INPUT FOR OBPS FROM EXTERNAL MEETINGS AND USER COMMUNITIES</p> <p>This agenda item will be introduced by Jay Pearlman</p> <p>The agenda item will review recommendations received (and OBPS responses) from workshops, conferences, project meetings, survey and from the 2019 OBPs workshop just held. These discussions will inform the OBPS project work plan and possible strategy document. Supporting document prepared for the workshop (see under Documents tab))</p>						
	<p>17.00 Adjourn</p>						
	<p>Dinner No Host</p>						
<p>THURSDAY 05 DEC</p>							
6.	<p>09.00 RECOMMENDATIONS AND INPUT FOR OBPS FROM EXTERNAL MEETINGS AND USER COMMUNITIES (cont)</p> <p>This agenda item will be introduced by Jay Pearlman</p> <p>The agenda item will review recommendations received (and OBPS responses) from workshops, conferences, project meetings, survey and from the 2019 OBPs workshop just held. These discussions will inform the OBPS project work plan and possible strategy document. Supporting document prepared for the workshop (see under Documents tab)</p>						
	<p>10.30 Break</p>						
7.	<p>11.00 OBPS CONTRIBUTION TO THE UN DECADE OF OCEAN SCIENCE FOR SUSTAINABLE DEVELOPMENT; UN SDGs; OCEANOBS19 AND OTHER PROGRAMMES</p> <p>This agenda item will be introduced by Johannes Karstensen .</p> <p>Discussion will provide input to the Project Work Plan. Members will be asked to consider the need for a strategic plan and if agreed discuss the suggestion that an intersessional working group be formed to draft the OBPS Strategic Plan</p>						
	<p>12.30 Break</p>						

8.	<p>13.30 OBPS WORK PACKAGE DEVELOPMENT</p> <p>This agenda item will be introduced by Pauline Simpson Members will be invited to review in detail the draft Project Implementation Plan Section 5: Work Packages. (DOC_OBPS-1/1). WP suggested leads or co-leads will be invited to moderate discussion and agreement on each new WP scope, leads/members, deliverables/milestones and timelines.</p> <p>WP1: Project Management (PS) WP2: Resource Development (JP) WP3: Repository (PS) WP4: Technology Development (PLB?) WP5: Journal (JK) WP6: Communication & Outreach (RP) WP7: User Communities (MB) WP8: Training and Capacity Building (CD)</p>
	15.00 Break
8.	<p>15.30 OBPS WORK PACKAGE DEVELOPMENT (cont)</p> <p>This agenda item will be introduced by Pauline Simpson Members will be invited to review in detail the draft Project Implementation Plan Section 5. (DOC_OBPS-1/1). WP suggested leads or co-leads will be invited to moderate discussion and agreement on each new WP scope, leads/members, deliverables/milestones and timelines.</p>
	17.00 Adjourn
	Dinner No Host
	FRIDAY 06 DEC
9.	<p>09.00 SG-OBPS WORK PLAN Jan 2020 - Mar 2021 (to IODE-XXVI)</p> <p>Resulting from the Agenda and Work Package discussions members will be asked to approve the revised work plan with priorities, timelines and responsibilities</p>
	10.30 Break
10.	11.00 DATE AND PLACE OF THE NEXT STEERING GROUP MEETING (in 2020 - 30 June through Dec?)
11.	11.15 ADOPTION OF THE SUMMARY REPORT
12.	12.30 CLOSE OF THE MEETING
13.	12.30 Lunch